

March 10, 2022

The Board of Commissioners of the Arapahoe County Public Airport Authority, Arapahoe County, Colorado, held a regular meeting open to the public at Centennial Airport, in the new Administration facility “The Hangar” at 7565 South Peoria St., Englewood, Colorado, located within the County, on March 12, 2022, at 3:00 p.m.

The following members were present:
Commissioner Sharpe, Chair
Commissioner Bagnato, Chair Pro-Tem
Commissioner Baker, Clerk
Commissioner Doubek, Treasurer
Commissioner Holen, Voting Member
Commissioner Huffman, Ex-Officio
Commissioner Laydon, Ex-Officio
Commissioner Sieber, Ex-Officio

The following members were absent, but excused:

Each Commissioner was notified of the date, time and place of the meeting and the purpose to which it was called. At least three (3) days prior to the date of the meeting, an agenda was posted on the Authority’s website and also on the front door of the “the Hangar” Administration building.

Please note that this public meeting was held through video and web conferencing software options for the Board members, staff, and public.

Call to Order & Pledge of Allegiance

Chair Sharpe called the meeting to order at 3:00 P.M. and recited the Pledge of Allegiance.

Public Comment

None.

Amendments to the Agenda

Consent Agenda Item#3 – Motion to approve the proposal/bid from Walter Construction and authorize the Executive Director to sign construction documents pending review.

Next Meetings

- March 10, 2022 – Centennial Airport Foundation Meeting, following the Board Meeting
- April 6, 2022 @ 6:30 p.m. – Noise Round Table Meeting – Virtual/Hybrid, Wright Brothers Room
- April 14, 2022 @ 3:00 p.m. – Regular Board Meeting – Hybrid/Virtual, Wright Brothers Room

CONSENT AGENDA

- 1. Approve Minutes of February 10, 2022.** **Jay Clark**
Recommendation: Motion to approve the minutes of February 10, 2022 and authorize the Chair to sign.
- 2. M.D.C Holdings, Inc., - Consent to Sublease** **Luke Skaflen**
Recommendation: Motion to approve the Consent to Sublease between APA TCI, LLC and M.D.C Holdings, Inc., and authorize the Chair and Clerk to sign.
- 3. Roofing Contractors RFP – Bid Acceptance and Award** **Luke Skaflen**
Recommendation: Motion to approve the proposal/bid from Walter Construction and authorize the Executive Director to sign construction documents pending review.
- 4. Hotel Update** **Robert Olislagers**
Recommendation: Motion to defer hotel recommendation until April 14, 2022, Board Meeting.
- 5. Approval of Consent Agenda** **Nancy Sharpe**
Recommendation: Motion to approve the Consent Agenda.

Commissioner Baker made a motion to approve the Consent Agenda as amended; motion was seconded by Commissioner Doubek and passed unanimously.

BUSINESS AGENDA

- 6. Items Moved from Consent Agenda for Discussion** **Nancy Sharpe**
None.

7. “The Hangar” Phase 2 Design Alternatives Study

Mike Fronapfel

Recommendation: Advisory Only.

Mr. Mike Fronapfel, Centennial Airport Executive Director, informed the Board that after the February Board meeting where staff and TAC Air brought before the Board a pre-concept plan for the new TAC Air proposed ramp expansion, airport staff agreed to bring back at this meeting what phase 2 of “The Hangar” could look like with this new development possibility. He advised that with the help of our contractor, staff was able to come up with three different options should we choose to go forward with the second phase. Of the three possibilities, Mr. Fronapfel suggested to the Board that staff was leaning towards concept No. 2 because it was the least expensive compared to concept No. 3 that was more expensive and concept No 1 was in between. Chair Sharpe and Commissioners Holen, Bagnato, and Huffman all weighed in with questions and comments; Mr. Fronapfel replied and did inform the board that no decision needs to be made as of now and there is still plenty of time to decide later which concept will make most sense.

8. Establish Jurisdiction to Proceed with Public Hearings

Kimberly Bruetsch

Recommendation: Advisory.

Ms. Bruetsch advised that the public hearing notices had been properly published and that the Board had jurisdiction to proceed with the public hearings for the TAC Air Fuel Farm Development Plan.

9. Public Hearing – Development Plan for TAC Air Fuel Farm Expansion

Mike Fronapfel

Recommendation: Approval of the TAC Air Fuel Farm Expansion provided the following conditions have been met:

- 1) All comments from the Airport Authority and the referral agencies (Arapahoe County Planning & Engineering, Southeast Metro Stormwater Authority, Cherry Creek Basin Water Quality Authority, Arapahoe County Water & Wastewater Authority, South Metro Fire Rescue Authority) must be addressed to their satisfaction prior to construction;
- 2) Construction must be completed within 2 years of Board Approval

Mr. Fronapfel presented the development plan for the new TAC Air fuel farm expansion which is currently located inside the Arapahoe County Road and Bridge lease parcel. He stated that this new proposed addition will include a 20,000-gallon Jet A fuel storage tank, upgrades to the fuel farm which include but are not limited to rerouting the existing ladder to the catwalk with stairs and an upgraded inventory monitoring system to an automatic, wireless system which can be monitored within TAC’s main facility. Mike Welch, the general manager of TAC Air, also stated that this has been a long time coming and by adding this expansion it will help keep up with the demand. Mr. Welch informed that by adding this 20,000-gallon tank next to the two 12,000-gallon tanks that already exist, this will give TAC 42,000 gallon capacity for Jet A fuel. Commissioners Bagnato, Holen, and Huffman all asked questions; both Mr. Fronapfel and Mr. Welch satisfied the inquiry. Chair Sharpe opened the public comment at 3:18 p.m. and it was closed at 3:19 p.m. with no comment. A followed a motion by Commissioner Bagnato to approve the fuel farm expansion. Commissioner Holen seconded the motion and it passed unanimously.

REPORTS

10. December 2021 Financial Reports

Andrew Gillespie

Recommendation: Advisory

Mr. Andrew Gillespie, Centennial Airport Senior Accountant, presented the December 2021 financial reports. Commissioners Holen and Huffman asked questions regarding December and the financial analysis; Mr. Fronapfel and Mr. Gillespie satisfied the inquiries.

11. Fuel and Operations Report for February 2022

Matt Frenette

Recommendation: Advisory

Mr. Matthew Frenette, Centennial Airport Operations Specialist, presented the following:

- 2022 YTD Operations: Up 4.3% from 2021 at 45,005
- Monthly Operations February: Up 18.7% from 2021 at 22,957
- 2022 YTD Fuel Totals: Up 20.0% from 2021 at 2,703,098
- Monthly Fuel Totals February: Up 19.7% from 2021 at 1,317,944
- Monthly AvGas Sales February: Up 26.3% from 2021 at 47,984
- Monthly Jet Fuel Sales February: Up 19.4% from 2021 at 1,269,960
- Monthly Market Share for fuel sales for February: DjC: 36.1%; TAC Air: 28.8%; Signature: 24.6%; Modern: 10.4%; Heliplex: .1%

Mr. Frenette did advise the Board that both AvGas and Jet fuel sales were the best that they had been in a decade.

12. Noise Report for February 2022

Samantha Blymyer

Recommendation: Advisory

Ms. Samantha Blymyer, Centennial Airport Planning Specialist – Noise, presented statistics on the February noise complaints; she stated the following:

- For February 2022 there were 371 complaints from 19 households; with the number one household removed there were 265 noise complaints
- 2022 YTD complaints are 694 from 28 households
- Of the 371 complaints, only 17 requested a response by email and 14 by phone.
- Greenwood Village led complaints at 36% with Unincorporated Arapahoe County at 19%, Centennial at 17%, Castle Rock at 9% and other at 6%
- 361 complaints came from the daytime operations while 10 came from nighttime operations
- For February 2022 there was 22,957 operations
- Props led complaints by aircraft type with 87%, and departures led operations at 45% followed close behind with arrivals at 32% and training at 23%
- The number one household resides in Unincorporated Arapahoe County with 368 complaints which make up 22% of the complaints for 2021 year to date

Commissioners Holen, Laydon, Sieber, and Huffman all asked questions and made comments about the noise complaints for February; both Mr. Fronapfel and Ms. Blymyer responded.

13. Centennial Airport Community Noise Roundtable Update

Candace Moon

Recommendation: Advisory

Mrs. Candace Moon, member of the Centennial Airport Noise Roundtable, presented the report for the noise roundtable.

- CACNR had its election of Officers – the present slate of officers was re-elected for a one-year term. Brad Pierce, Chair, Paul Krieser, Vice Chair; Andy Jone, Treasurer, and Alison Biggs, secretary.
- Chair Brad Pierce reported the committee reviewed the Flight School Engagement Summary Report from Jason Schwarz. Revisions are to continue being made and follow ups with the Flight Schools will continue.
- Bill Wasmund reported the pattern at the airport is saturated; ATCT is routing traffic to other satellite airports.
- Alison Biggs asked members to volunteer ideas for the Work Plan which is set to be revised this year. She will send the current plan to CACNR Members.
- Candace Moon reported that there is an issue with a portable Noise Monitor in Highlands Ranch. Ms. Blymyer reported that the noise monitor was offline and that they are working with AT&T to resolve the issue.
- Members of the public were given a chance to make comments; two voiced concerns regarding the flight schools and training from the flight schools over their houses for long durations of time, specifically Aspen Flying and Flights Inc. CACNR Members replied that they plan to work with at least one flight school per future roundtable meeting to address noise burdens caused by training. Another person from the public commented how happy she was that progress was made since her inquires about the noise in October.
- A discussion was had about the option of in-person attendance for future CACNR meetings; however, it was decided that based on COVID-19 cases remaining low, future meetings will be held with the Roundtable members being in-person and the public will continue to have a virtual option.

14 Legislative Report

Mike Fronapfel

Recommendation: Advisory

Mr. Fronapfel reported to the Board that FAA Administrator Steve Dickson plans to resign from the agency on March 31, 2022. He informed that Mr. Dickson led the agency during the time of significant challenges in the aviation industry including crashes involving the Boeing 737 MAX, the COVID-19 pandemic, and most recently the deployment of Verizon and AT&T's 5G C-Band Network: after Mr. Dickson steps down, FAA Deputy Administrator Bradley Mims is expected to become the acting FAA Administrator. Mr. Fronapfel stated that the President has signed the Senate and House-passed continuing resolution (CR) that temporarily extends the funding for the federal government; with the passing of the CR, it allows lawmakers to have an additional three weeks to finalize a fiscal year 2022 spending deal. He included that on February 22nd, the FAA released the much anticipated "notice of funding opportunity" (NOFO) which outlines how airports can apply for a share of the approximate \$1 billion in fiscal year discretionary funds under the newly established Airport Terminal Program (ATP). Mr. Fronapfel advised the Board that as part of this funding for rehabilitation and reconstruction of the airport owned FAA Towers is eligible for this funding and that Centennial Airport would be applying for the possibility of a new tower by March 31st. Mr. Fronapfel also advised that the FAA and groups from the aviation and petroleum industries have announced the creation of the Eliminate Aviation Gasoline Lead Emissions (EAGLE) initiative, a public-

private partnership between the federal government and industry stakeholders to transition to a lead-free aviation fuel, known as av-gas, for piston engine aircraft by end of 2030. Commissioner Huffman asked about the new tax assessments for the airport tenants. Mr. Fronapfel informed that staff has already sat down with Joe Thibodeau who represents several clients/tenants here at the airport about this matter.

Mr. Fronapfel also gave the Board a brief update on the hotel, stating that per Special Consultant Robert Olislagers email, the close date was set for March 23rd and that staff hopes to come back to the Board in April with an update.

Public Comment

None

Nancy Sharpe

Comments from Board or Staff

Nancy Sharpe

Commissioner Holen gave a brief update on the Lao Hmong Memorial stating that it will be taking place thanks to a \$250K grant. Mr. Fronapfel provided a small brief update on the Cessna crash that took place on March 8th down off E470 outside and off airport. Mr. Fronapfel advised that there were two passengers on Board both who sustained minor injuries and that there was a story on Fox 31 regarding the safety about the airport and the surrounding neighborhoods around Centennial. He also informed the Board that he would be out of the office the following week but would be available by phone.

Adjournment

The meeting adjourned at 4:05 p.m.

Nancy Sharpe

Execution of Documents

Jay Clark

Approved:

Nancy Sharpe, Chair

Preliminary Web Documents