

AGENDA

Arapahoe County Public Airport Authority
Board of Commissioners Meeting
Wright Brothers Room, Centennial Airport
7800 S. Peoria Street Englewood, CO

Except where noted, all scheduled items will be heard in the Wright Brothers Room at above noted address.
October 13, 2011 at 3:30 p.m.

- | | |
|-----------------------------------|--------------------------|
| ❖ Call to Order | Susan Beckman |
| ❖ Pledge of Allegiance | Susan Beckman |
| ❖ Public Comment | Susan Beckman |
| ❖ Amendments to the Agenda | Robert Olislagers |
| ❖ Next Meetings | Susan Beckman |

- Next regular Board Meeting, November 10, 2011 at 3:30 p.m., Wright Brothers Room.
- Roundtable Meeting, November 2, 2011 at 7:00 p.m., Ramada Hotel and Suites.

Consent Agenda – Items 1 – 8

The following consent items are expected to be routine and non-controversial and will be acted upon by the Board at one time under Item 9 unless the Board directs that an item be held for further discussion under Items Moved Item 10. Persons wishing to address consent items or have them held for further discussion, continued, or taken off the calendar should address the Board under Amendments to the Agenda (above).

- | | |
|---|--------------------------|
| 1. Approve Minutes of September 8, 2011 and September 19, 2011 | Gwen Balk |
| 2. Personnel Committee Recommendations | Gwen Balk |
| 3. GF Aviation, LLC – Assignment of Sublease and Subordination, Non-disturbance and Attornment Agreements | Gwen Balk |
| 4. Meridian Metropolitan District Waterline Easement for Rare Air Hangar | Michael Fronapfel |
| 5. Drainage Easement for Rare Air Hangar Detention Pond | Michael Fronapfel |
| 6. Comcast Easement for Highfield Business Park & Gordon Composites Development | Michael Fronapfel |
| 7. Ratification of Third Quarter 2011 Expenditures | Roxana Hahn |
| 8. August 2011 Financial Reports | Roxana Hahn |

Business Items – Items 9 – 19

- | | |
|---|-------------------------------------|
| 9. Approval of Consent Agenda | Susan Beckman |
| 10. Items Moved from Consent to Business Agenda | Susan Beckman |
| 11. Airport Insurance Program Renewals for Year 2011-12 | Gwen Balk |
| 12. Presentation of the Proposed 2012 Annual Budget and Resolution 2011-06 | Roxana Hahn |
| 13. Consent to Assignment of Agreement Under Standards from Aviation Sales, Inc. (the "Assignor") to Tempus Aircraft Sales & Service, LLC. (the "Assignee") | Scott Storie & Gwen Balk |
| 14. Fuel and Operations Report for the month of September | Joe Hammond |
| 15. Noise Report/Roundtable Update | Todd Green |
| 16. Jan-Sept 2011 Land Use Referrals | Todd Green |
| 17. Legislative Report | Robert Olislagers |
| 18. EXECUTIVE SESSION | Susan Beckman |
| 19. Proposed Termination of Agreement Under Standards for Epic Aviation Services, LLC, Continued from September 19, 2011 | Susan Beckman |

AGENDA

Arapahoe County Public Airport Authority
Board of Commissioners Meeting
Thursday, October 13, 2011 at 3:30 p.m.
Wright Brothers Room, Centennial Airport
7800 S. Peoria Street Englewood, CO

- ❖ **Public Comment**
- ❖ **Comments from Board or Staff**
- ❖ **Execution of Documents**

Susan Beckman

Susan Beckman

Gwen Balk

PRELIMINARY - WEB COPY

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

October 13, 2011

FROM: Gwen C. Balk, Director - Administration

SUBJECT: Approve Minutes of September 8, 2011 and September 19, 2011

RECOMMENDATION: Motion to approve the minutes of September 8, 2011 and September 19, 2011 and authorize the Chair to sign.

BACKGROUND: Both set of minutes are attached hereto for your review.

Please note that we have not included the 130-page transcript which will be attached to the signed September 8 minutes as it was already provided to the Board before the September 19 meeting.

FINANCIAL DATA: NA

REVIEW BY OTHERS: Lorie Hinton, Courtney Fry

PRESENTERS: Gwen Balk

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

October 13, 2011

FROM: Gwen C. Balk, Director – Administration

SUBJECT: Personnel Committee Recommendations

RECOMMENDATION: Motion to accept the Personnel Committee Recommendations to adopt the 2012 Pay Ranges and pay range adjustments.

BACKGROUND: The Personnel Committee meeting agenda, along with the proposed 2012 Personnel Budget, and 2012 Pay Ranges and changes are attached hereto.

Highlights include:

- The proposed 2012 Pay Ranges resulted from the comprehensive compensation survey which we conduct this year. We typically conduct such a survey every 5 years. This year the survey shows that almost all of the pay ranges changed in varying degrees and at least three positions needed to be realigned. The good news is that everyone's current salaries still fall within the new ranges so no major adjustments need to be made.
- For 2012, we intend to initially hold salaries to the current levels. The total proposed 2012 Personnel Budget will be \$1,788,778 which is approximately 1.25% over 2011's Personnel Budget of \$1,766,665.

FINANCIAL DATA: Proposed 2012 Personnel Budget is already included in the proposed 2012 Budget. If the Personnel Committee makes any changes, we will advise the Board and CFO on the day of the meeting.

REVIEW BY OTHERS: Robert Olislagers, Lorie Hinton, Gwen Balk, Personnel Committee

PRESENTERS: Susan Beckman, Chairman of the Personnel Committee
Rod Bockenfeld, Personnel Committee Member
Ray Wells, Personnel Committee Member

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

October 13, 2011

FROM: Gwen C. Balk, Director – Administration

SUBJECT: GF Aviation, LLC – Assignment of Sublease and Subordination, Non-disturbance and Attornment Agreements

RECOMMENDATION: Motion to approve the Consent to Assignment of Sublease and SNDA and authorize Chairman and Clerk to sign.

BACKGROUND: On May 28, 2009, Paragon Ranch, Inc. (“Assignor”) purchased Gold Hangar 9 at 7793 S. Peoria Street from RS Aircraft and both Denver jetCenter (DJC) and the Authority consented to that transaction and assignment on or about 6/18/09.

Assignor now desires to further assign and convey its sub-leasehold interests in the Sublease to one of its related companies, GF Aviation LLC (“Assignee”). The assignment requires the consent of both the Authority and DJC. DJC provided its consent on 9/29/11. See attached Exhibit A.

Assignee also desires to replace the existing Subordination, Non-disturbance and Attornment Agreement (SNDA) with a new one. The SNDA is a contract between the Assignee and the Authority whereby the Authority would continue to recognize the Sublease if the DJC lease with the Authority is terminated before its expiration date. The SNDA expires at the end of the term of the DJC lease. The SNDA is also in the same form as the SNDA for other DJC subleases. See attached Exhibit B.

Richard Gooding as President of Assignor and as Manager and Member of Assignee is authorized to sign for each entity.

Both Exhibit A and Exhibit B appear to be in the Authority's usual format. Staff is still reviewing these documents and will advise you of any major deviations to our usual form.

FINANCIAL DATA: Not Applicable.

REVIEW BY OTHERS: Scott Storie

PRESENTERS: Gwen Balk

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

October 13, 2011

FROM: Michael Fronapfel, Deputy Director of Planning & Development

SUBJECT: Meridian Metropolitan District Waterline Easement for the Rare Air Hangar Development

RECOMMENDATION: Motion to grant the Waterline Easement to Meridian Metropolitan District and authorize the Chair and Clerk to sign the easement pending final review and approval by Staff and Counsel.

BACKGROUND: Rare Air has an approved Development Plan on the DJC Parcel 100 leasehold. As part of this development, a waterline will be constructed on Airport Property. This easement will ensure that the Meridian Metropolitan District has proper access to the waterlines for maintenance and inspection.

A copy of the Waterline Easement will be provided at the Board meeting.

FINANCIAL DATA: N/A

REVIEW BY OTHERS: L. Hinton, G. Balk

PRESENTERS: Michael Fronapfel

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABS
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

October 13, 2011

FROM: Michael Fronapfel, Deputy Director of Planning & Development

SUBJECT: Drainage Easement for the detention pond that is being constructed for the Rare Air Hangar

RECOMMENDATION: Motion to grant the Drainage Easement to Douglas County and authorize the Chair and Clerk to sign the easement pending final review and approval by Staff and Counsel.

BACKGROUND: Rare Air has an approved Development Plan on the DJC Parcel 100 leasehold. As part of this development a detention pond is being built to manage the storm water runoff from the site. Douglas County requires an easement that would allow access to a detention pond for inspection and maintenance. The pond is located on the DJC Parcel 100 leasehold east of the Rare Air Hangar.

A copy of the Drainage Easement will be provided at the Board meeting.

FINANCIAL DATA: N/A

REVIEW BY OTHERS: L. Hinton, G. Balk

PRESENTERS: Michael Fronapfel

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABS
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

October 13, 2011

FROM: Michael Fronapfel, Deputy Director of Planning & Development

SUBJECT: Comcast Easement to provide access to the Highfield Business Park and Gordon Composites Development.

RECOMMENDATION: Motion to grant the Comcast Easement and authorize the Chair and Clerk to sign the easement pending final review and approval by Staff and Counsel.

BACKGROUND: Comcast would like to provide a fiber optic line to the new Gordon Composites Development. The most cost effective route would be to bring it through a property owned by the Airport Authority near at the corner of South Potomac Street and East Otero Avenue. This would also enable Comcast to provide service to other sites within the Highfield Business Park as they become developed.

A copy of the Comcast easement will be provided at the Board meeting.

FINANCIAL DATA: Staff is working with Comcast to either provide service to developed areas of the Airport or to pay a one-time fee for the easement.

REVIEW BY OTHERS: Robert Olislagers, Lorie Hinton, Gwen Balk

PRESENTERS: Michael Fronapfel

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

OCTOBER 13, 2011

FROM: Roxana L. Hahn, Chief Financial Officer

SUBJECT: Ratification of Third Quarter 2011 Expenditures

RECOMMENDATION: Motion to ratify Third Quarter 2011 Expenditures in the amount of \$1,392,652.58.

BACKGROUND: See attached

FINANCIAL DATA: See attached

REVIEW BY OTHERS: Executive Director, Assistant Airport Director, Chairman Beckman, Commissioner Doubek, and Commissioner Neukirch

PRESENTERS: Roxana Hahn

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABS
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sha pe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

PRELIMINARY - WEB COPY

**REPORT/RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

OCTOBER 13, 2011

FROM: Roxana L. Hahn, Chief Financial Officer
SUBJECT: August 2011 Financial Reports
RECOMMENDATION: Advisory
BACKGROUND: Financial reports provide information to the Board about the financial condition of the Authority including results of operations compared to projections.
FINANCIAL DATA: Financial Reports will be delivered under separate cover prior to the board meeting.
REVIEW BY OTHERS: Executive Director, Assistant Airport Director, and Department Directors
PRESENTER (S): Roxana Hahn and Robert Olislagers

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABS
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

PRELIMINARY - WEBCOPY

Approval of Consent Agenda

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Items Moved from Business Agenda

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

October 13, 2011

FROM: Gwen C. Balk, Director – Administration

SUBJECT: Airport Insurance Program Renewals for Year 2011-12

RECOMMENDATION: Motion to approve the airport Insurance program for the renewal period from 11/1/2011 through 10/31/2012 in the amount of \$108,154 and authorize the Director of Administration to sign all necessary documents.

BACKGROUND: **Good News!** Overall, the Airport Insurance Program for 2011-12 is renewing at +.52% over last year's premium which equates to an annual premium increase of \$562. Staff recommends maintaining coverage with the current carriers as follows:

1. **Commercial Property** and Inland Marine including Equipment Breakdown and Business Auto at \$68,801, an overall increase of 2.3% over last year's premium. The combination of increased exposure on the property side and a decrease in our covered autos help to minimize this premium increase.
2. **Airport Liability** with National Union Fire Insurance (Chartis) at \$29,075 which is 5% lower than last year's premium. Coverage is maintained at \$100,000,000 per occurrence and includes terrorism/war risk coverage.
3. **Crime** coverage with Travelers at \$1,009 per year for the next three years. The premium is same as last year.
4. **Fiduciary** coverage with Travelers at \$1,340, also the same rate as last year. Coverage is \$500,000 each claim with a \$1,000 deductible. Two optional quotes provide increasing coverage at higher deductible amounts and premiums.
5. **Public Officials Liability** (including Employment Practices) from Philadelphia Insurance Company for a total premium of \$7,929 which is a 6% increase over last year.

A full and complete copy of the renewal quote prepared by our broker, Marsh, is included under separate cover.

FINANCIAL DATA: \$108,154 per year for the period from 11/1/2011 through 10/31/2012 results in a negligible increase as compared to last year and is well within the 2012 proposed insurance budget.

REVIEW BY OTHERS: Scott Storie, Robert Olislagers

PRESENTERS: Gwen Balk

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

October 13, 2011

FROM: Roxana L. Hahn, Chief Financial Officer

SUBJECT: Presentation of the Proposed 2012 Annual Budget and approval of Resolution 2011-06, which sets the meeting date for the adoption of the 2012 Budget.

RECOMMENDATION: Adopt Resolution 2011-06

BACKGROUND: The laws of the State of Colorado require the Budget Officer to submit a proposed budget to the governing board each year by October 15th, set a date for the adoption of the budget, and direct that a notice be published advertising the date of said meeting.

FINANCIAL DATA: The proposed budget is attached. The 2012 operating revenue exceeds the operating expense, net of depreciation and amortization. The excess revenue is used along with the Net Funds Available to finance grant matching funds and non-grant capital. The Net Funds Available continues to be depleted; however, these funds are projected to be sufficient until the 2015 bond payment. The final bond payment in 2016 will be primarily covered by the bond reserve.

REVIEW BY OTHERS: Airport Director, Assistant Director, and Deputy Directors

PRESENTERS: Roxana Hahn & Robert Olislagers

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABS
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

October 13, 2011

FROM: Scott Storie, Aviation Specialist – Administration

SUBJECT: Consent to Assignment of Agreement Under Standards from Aviation Sales, Inc. (the "Assignor") to Tempus Aircraft Sales & Service, LLC. (the "Assignee").

RECOMMENDATION: Motion to approve the Consent to Assignment of Agreement Under Standards and authorize Chairman and Clerk to sign.

BACKGROUND: Assignor has requested the Authority's consent to the assignment of its Agreement Under Standards for the activities of, Aircraft Sales as defined under Part 3 Section (8), and Specialized Commercial Aeronautical Activity of Aircraft Maintenance as defined under Part 3 Section (11) to Assignee.

Assignee is a Nevada Corporation newly formed September 2, 2011 by its members Jack Gulbin and Scott Terry. The Assignee is a subsidiary of Orion Air Group Holdings, LLC ("Orion") and its members are also Jack Gulbin and Scott Terry. Orion was formed in December of 2007 and offers many aviation services with its family of 8 aviation organizations which combined generated approximately \$170 million in revenue in 2010. Orion has increased its family of companies to 9 with the recent formation of Tempus Aircraft Sales & Service, LLC.

Jack Gulbin is currently serving as the CFO for Orion and as President for the Assignee. Scott Terry is the CEO of Orion and a member of the Assignee. Besides the change in ownership Assignee will leave all other aspects of the business intact including the premises, scope of work, and the assignor's current staff of 23 employees.

The staff of 23 that is to remain in place through the assignment consists of several key personnel including Mike Shrader, Service Manager of 22 years; Steve Schlueter, Asst. Service Manager of 20 years; George Rabatin Jr., Aircraft Sales Manger of 28 years; Jed Johnson, Manager-Pilatus Aircraft Sales of 11 years; and Matt Rule, Manager-Piper Aircraft Sales of 5 years.

The Assignee has provided all of the requested background information to the Authority. Also the Assignee has provided evidence of insurance that exceeds the minimums required for Aircraft Sales and Aircraft Maintenance.

Some of the background information provided includes a letter from Dave Domenico, President of Assignor, advising that Pilatus Aircraft, Ltd. and Piper Aircraft, Inc. have approved the assignment of their respective dealerships from Assignor to Assignee. Also included were letters outlining the assignment from Assignor to Assignee as well as consents from the current Landlord and fuel providers of the Assignor.

Attached is an application that was used as a guideline to provide us with the required information for the assignment.

Any attachments containing personal information are not included here, but are available for Board review.

FINANCIAL DATA: 2012 Activity Fees due by Feb 1 in the amount of \$1,000

REVIEW BY OTHERS: Gwen Balk & Brian Magoon

PRESENTERS: Scott Storie & Gwen Balk

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

PRELIMINARY - WEB COPY

REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION

October 13, 2011

FROM: Todd Green, Noise & Environmental Specialist

SUBJECT: Noise Report/Roundtable Update

RECOMMENDATION: Advisory

BACKGROUND: Noise charts and graphs will be provided at the meeting. The approved minutes from the September 7th Roundtable meeting have been included.

FINANCIAL DATA: N/A

REVIEW BY OTHERS: M. Fronapfel

PRESENTERS: Todd Green

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

PRELIMINARY - WEB COPY

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

October 13 , 2011

FROM: Todd Green, Noise & Environmental Specialist

SUBJECT: Jan-Sept 2011 Land Use Referrals

RECOMMENDATION: Advisory

BACKGROUND: Centennial Airport received fourteen (14) land use referral from January through September 2011 for development within or near the Airport Influence Area (AIA). Of those referrals, seven (7) were for commercial/industrial development and seven (7) were for residential and other noise sensitive development.

A memorandum is attached that provides additional information for all fourteen (14) referrals.

FINANCIAL DATA: N/A

REVIEW BY OTHERS: Michael Fronapfel

PRESENTERS: Todd Green

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

October 13, 2011

FROM: Robert P. Olislagers, Executive Director

SUBJECT: Legislative Update

RECOMMENDATION: Advisory Only

BACKGROUND: The House recently approved legislation (CR #22) to provide temporary funding to keep the federal government operating until Nov. 18. The Senate previously approved the measure and President Obama was expected to sign the bill into law on 10/4/11. The measure includes a 1.5 percent reduction in current spending rates to keep overall funding at levels agreed to as part of the debt ceiling deal.

Passage of the bill is necessary since Congress has failed to complete work on any of the 12 spending bills that provide funding for fiscal year 2012, which began Oct. 1. Lawmakers now have additional time to deal with unfinished appropriations work for DOT/FAA, DHS/TSA and other federal departments and agencies. Some insiders are expecting another omnibus bill for most of the spending bills, although there is some discussion of "minibuses" in order to deal with some of the less contentious bills

The pending Senate DOT/FAA spending bill includes \$3.515 billion for AIP, while the House bill proposes \$3.35 billion. Neither version includes any meaningful reductions in spending. Essential Air Service, however, is targeted for a \$50 million reduction in the House bill.

FINANCIAL DATA: N/A

REVIEW BY OTHERS: N/A

PRESENTERS: Robert Olislagers

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABS
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

October 13, 2011

FROM: Gwen C. Balk, Director - Administration

SUBJECT: Adjournment to Executive Session pursuant to CRS Section 24-6-402(4)(a)-(f); specifically concerning legal advice about the procedures related findings and conclusions in the matter of the proposed termination of Epic Aviation Services, LLC's Agreement Under Standards

RECOMMENDATION: Motion to adjourn to Executive Session to discuss any of the following pursuant to CRS Section 24-6-402(4): (a) purchase, acquisition, lease, transfer, or sale of any real, personal or other property interest; (b) conference with an attorney for purposes of receiving advice on specific legal questions; (c) matters to be kept confidential by federal or state law; (d) security arrangements; (e) determining positions relative to matters that may be subject to negotiations or negotiation strategies; and (f) personnel matter.

BACKGROUND: An executive or "closed" session may only be called at a regular or special meeting of the Board by an affirmative vote of two thirds of the quorum present.

The Chair (or acting Chairman) must announce, and the minutes reflect, the specific citation (provided in the above motion that allows the Board to meet in the Executive Session.)

The Executive Session will be closed to the public pursuant to CRS Section 24-6-402(4)(a)-(f). The primary discussion for this proposed Executive Session will concern issues under (b) as described above.

The Board will not adopt any proposed policy, position, resolution, rule, regulation or take any formal action during this Executive Session.

After receiving legal advice, the Board will return from Executive Session to the public forum and will then consider the proposed termination of Epic Aviation Services, LLC's Agreement Under Standards.

FINANCIAL DATA: Not applicable

REVIEW BY OTHERS: Brian Magoon

PRESENTERS: Susan Beckman, Chair

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

October 13, 2011

FROM: Gwen C. Balk, Director - Administration

SUBJECT: Proposed Termination of Agreement Under Standards for Epic Aviation Services, LLC – continued from September 19, 2011

RECOMMENDATION: Motion to approve Resolution 2011-07 and authorize Chair and Clerk to sign.

BACKGROUND: A public hearing on the proposed termination of the Epic Aviation Services, LLC’s Agreement under Standards (“Epic’s AUS”) was held on September 8, 2011.

At the conclusion of the public hearing, the Board scheduled a special meeting on September 19th to consider the termination matter and render a decision. At the September 19th meeting, the Board provided additional instructions to Airport Counsel and continued consideration until the next regular meeting of the Board at 3:30 p.m. on October 13, 2011.

See attached copy of Resolution 2011-07.

FINANCIAL DATA: As specified in Paragraph 3.c of Epic’s AUS, \$125 refund will be required.

REVIEW BY OTHERS: None.

PRESENTERS: Brian Magoon, Airport Board Counsel

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABS
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>