

AGENDA

Arapahoe County Public Airport Authority
Board of Commissioners Meeting
Wright Brothers Room, Centennial Airport
7800 S. Peoria Street Englewood, CO

Except where noted, all scheduled items will be heard in the Wright Brothers Room at above noted address.

March 10, 2011

New Time – 3:30pm

- | | |
|----------------------------|-------------------|
| ❖ Call to Order | Susan Beckman |
| ❖ Pledge of Allegiance | Susan Beckman |
| ❖ Public Comment | Susan Beckman |
| ❖ Amendments to the Agenda | Robert Olislagers |
| ❖ Next Meetings | Susan Beckman |

- Next regular Board Meeting, April 14, 2011 at 3:30 p.m., Wright Brothers Room.
- Roundtable Meeting, April 6, 2011 at 7:00 p.m., Ramada Hotel and Suites.

Consent Agenda – Items 1-4

The following consent items are expected to be routine and non-controversial and will be acted upon by the Board at one time under Item 5 unless the Board directs that an item be held for further discussion under Items Moved Item 6. Persons wishing to address consent items or have them held for further discussion, continued, or taken off the calendar should address the Board under Amendments to the Agenda (above).

- | | |
|---|-------------------|
| 1. Committee & Foundation Appointments | Gwen Balk |
| 2. Approve Minutes of February 10, 2011 | Gwen Balk |
| 3. Top Flight Detailing, LLC – Reapplication Under Minimum Standards | Scott Storie |
| 4. Contract Extension #2 to “Engineering Services Contract” between Arapahoe County Public Airport Authority and CH2M Hill Inc. dated February 21, 2008 | Michael Fronapfel |

Business Items – Items 5 through 11

- | | |
|--|-------------------|
| 5. Approval of Consent Agenda | Susan Beckman |
| 6. Items Moved from Business Agenda | Susan Beckman |
| 7. December 2010 Financial Reports | Roxana Hahn |
| 8. Fuel and Operations Report for February | Kelsey Reeves |
| 9. Noise Report/Roundtable Update | Todd Green |
| 10. May – December 2010 Land Use Referrals | Todd Green |
| 11. Legislative Report | Robert Olislagers |
| ❖ Public Comment | Susan Beckman |
| ❖ Comments from Board or Staff | Susan Beckman |
| ❖ Execution of Documents | Gwen Balk |

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

March 10, 2011

FROM: Gwen C. Balk, Director – Administration

SUBJECT: Committee & Foundation Appointments

RECOMMENDATION: No action of the Board required. The Chair confirms the following:

- The **Executive Committee** will be comprised of the three Douglas County Commissioners (Steve Boand, Jack Hilbert, Jill Repella or their designees Ray Wells and John Sieber) and the three Arapahoe County Commissioner members of the Board (Susan Beckman as Committee Chair, Rod Bockenfeld and Nancy Sharpe).
- The **Personnel Committee** will be comprised of Susan Beckman as Chair, Rod Bockenfeld and Ray Wells.
- **The Board of Directors of the Centennial Airport Foundation** is comprised of Susan Beckman, Rod Bockenfeld, Bob Doubek, Pete Neukirch, and Nancy Sharpe.

BACKGROUND: This item was on the February agenda but was deferred until the March meeting.

PLEASE NOTE: The **Executive Committee** meets on an as-needed basis and has not held a meeting in the past several years; however, we anticipate such meeting(s) will be required due to the Denver jetCenter and Rare Air Hangar proposed developments on the Douglas County portion of the airport.

The **Authority By-laws** assigns a duty to the **Executive Committee** to review and make recommendations to the Airport Board on the following issues: a) any proposed modification of traffic patterns, arrival/departure corridors; b) any proposed change to the Master Plan; c) any construction within Douglas County requiring a Building Permit or involving runways/taxiways; and d) any project within Douglas County which would require compliance with the location and extent statutes of the State of Colorado.

FINANCIAL DATA: Not applicable

REVIEW BY OTHERS: Robert Olislagers

PRESENTERS: Susan Beckman

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

PRELIMINARY

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

March 10, 2011

FROM: Gwen C. Balk, Director - Administration

SUBJECT: Approve Minutes of February 10, 2011

RECOMMENDATION: Motion to approve the minutes of February 10, 2011 and authorize the Chairman to sign.

BACKGROUND: See attached copy of minutes for your review.

FINANCIAL DATA: NA

REVIEW BY OTHERS: Robert Olislagers, Courtney Fry

PRESENTERS: Gwen Balk

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

March 10, 2011

FROM: Scott Storie, Aviation Specialist– Administration

SUBJECT: Top Flight Detailing, LLC - Reapplication Under Minimum Standards

RECOMMENDATION: Motion to approve the reapplication from Top Flight Detailing, LLC and authorize Chairman and Clerk to sign the associated 10-year Agreement Under Standards

BACKGROUND: The current operating authority of Top Flight Detailing, LLC will expire on 03/08/2011. Applicant submitted a reapplication on March 2nd, under the airport's Minimum Standards to continue its authorization to conduct Mobile Aircraft Detailing as defined under Part 3 Section (11) of said Minimum Standards.

Scott Huppert and Kenya Huppert will remain the owners. Key personnel include Mr. Huppert and the manager of 7 years, Joe Banks. They currently employ a staff of 8 and the activities provided include interior/exterior aircraft detailing.

Since March 2001, Applicant has conducted its business on a mobile basis on the Denver jetCenter ("DJC") and TAC Air ("TAC") Leaseholds with both FBO's permission. Applicant's operations are currently limited to the DJC and TAC leaseholds only unless approvals are obtained from other FBO's. For mobile aircraft detailing operators, the Minimum Standards require the permission of at least one FBO.

Applicant provides its services Monday through Friday, 7:00 a.m. – 7:00 p.m. and Saturday and Sunday by appointment.

Insurance coverage for premises, hangarkeepers, and products & completed operations meet or exceed the minimum requirements and coverage renews each October 31st.

This reapplication is satisfactory and meets all requirements of the Standards. As there are no changes in the scope of service, a Public Hearing is not required. A copy of the draft agreement which provides operating authorization is attached for your review.

FINANCIAL DATA: Aircraft Fees in the amount of \$500 annually

REVIEW BY OTHERS: Gwen Balk

PRESENTERS: Scott Storie

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

March 10, 2011

FROM: Michael Fronapfel – Deputy Director of Planning & Development

SUBJECT: Contract Extension #2 to “Engineering Services Contract” between Arapahoe County Public Airport Authority and CH2MHill Inc. dated February 21, 2008.

RECOMMENDATION: Approve contract extension to “Engineering Services Contract” with CH2M Hill, Inc. and authorize the Chair and Clerk to sign.

BACKGROUND: In February 2008, CH2M Hill was selected to be the Airport’s engineer for Airport Improvement Projects. The contract ran for two years and has the option of being extended annually for three additional years.

CH2M Hill has performed extremely well during the past 3 years and we would like to exercise the option to extend their contract for an additional year.

A copy of the extension has been attached to this report.

FINANCIAL DATA: N/A

REVIEW BY OTHERS: L. Hinton, G. Balk, Scott Storie

PRESENTERS: Michael Fronapfel

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABS
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Approval of Consent Agenda

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Items Moved from Business Agenda

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

MARCH 10, 2011

FROM: Roxana L. Hahn, Chief Financial Officer
SUBJECT: December 2010 Financial Reports
RECOMMENDATION: Advisory
BACKGROUND: Financial reports provide information to the Board about the financial condition of the Authority including results of operations compared to projections.
FINANCIAL DATA: Financial Reports will be delivered under separate cover prior to the board meeting.
REVIEW BY OTHERS: Executive Director, Assistant Airport Director, and Department Directors
PRESENTER (S): Roxana Hahn and Robert Olislagers

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABS
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

PRELIMINARY

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

March 10, 2011

FROM: Operations

SUBJECT: Fuel and Operations Report for February

RECOMMENDATION: Advisory

BACKGROUND: Figures will be provided the day of the meeting.

FINANCIAL DATA: NA

REVIEW BY OTHERS: NA

PRESENTERS: Kelsey Reeves

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABS
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

March 10, 2011

FROM: Todd Green, Noise & Environmental Specialist

SUBJECT: Noise Report/Roundtable Update

RECOMMENDATION: Advisory

BACKGROUND: Noise charts and graphs will be provided at the meeting. The approved minutes from the February 2nd Roundtable meeting have been included.

FINANCIAL DATA: N/A

REVIEW BY OTHERS:

PRESENTERS: Todd Green

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

PRELIMINARY

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

March 10, 2011

FROM: Todd Green, Noise & Environmental Specialist

SUBJECT: May – December 2010 Land Use Referrals

RECOMMENDATION: Advisory

BACKGROUND: Centennial Airport received eleven (11) land use referral from May through December 2010 for development within or near the Airport Influence Area (AIA). Of those referrals, eight (8) were for commercial/industrial development and three (3) were for residential and other noise sensitive development.

A memorandum is attached that provides additional information for all eleven (11) referrals.

FINANCIAL DATA: N/A

REVIEW BY OTHERS: Lorie Hinton

PRESENTERS: Todd Green

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

March 10, 2011

FROM: Robert P. Olislagers, Executive Director

SUBJECT: Legislative Update

RECOMMENDATION: Advisory Only

BACKGROUND: The current situation in Washington DC continues to be especially murky with regard to current and future funding of the Airport Improvement Program (“AIP”).

For the immediate future, the House and Senate (as of 3/2) both voted to extend the Federal Budget to March 18, 2011 for the current fiscal year, which runs through the end of September 2011. The temporary bill averts what the media reported as a “shutdown” of the federal government. Deep divisions however, remain over how much to cut from the current budget between Republicans and the White House. At this point some \$60 Billion in cuts remain in dispute, with House Republicans demanding bigger cuts than what the Obama Administration is recommending.

Beyond 2011, both the House and Senate continue to work on a multi-year Airway Trust Fund Reauthorization bill, again with deep divisions between the parties preventing quick passage. The White House has recommended reducing AIP from \$3.5 Billion to \$2.4 Billion in FY2012, while House Authorizers are calling for reductions to \$3 Billion annually, but allowing for increases in the local Passenger Facility Charge (“PFC”) from \$4.50 per passenger to \$7.00 per passenger. Senators strongly object to any PFC increase. Other divisions remain as well, including an onerous aircraft rescue and firefighting requirement that will cost millions without providing additional safety benefits.

The phase out of Stage I&II aircraft remains in both versions of the bill, with the Senate approving an amendment to end the phase out by calendar 2014.

At the State level, Kenny Maenpa (BJC) and Robert Olislagers (APA) successfully argued against HB1066 before the House Judiciary Subcommittee, which if passed, would have allowed owners to sue airports under state law if government aircraft flew below 500’ AGL over private property. The measure was defeated on a 7-3 vote.

FINANCIAL DATA: N/A

REVIEW BY OTHERS: N/A

PRESENTERS: Robert Olislagers

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABS
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>