

AGENDA

Arapahoe County Public Airport Authority
Board of Commissioners Meeting
Wright Brothers Room, Centennial Airport
7800 S. Peoria Street Englewood, CO

Except where noted, all scheduled items will be heard in the Wright Brothers Room at above noted address.

June 16, 2011

❖ Call to Order	Susan Beckman
❖ Pledge of Allegiance	Susan Beckman
❖ Public Comment	Susan Beckman
❖ Amendments to the Agenda	Robert Olislagers
❖ Next Meetings	Susan Beckman

- Next regular Board Meeting, August 11, 2011 at 3:30 p.m., Wright Brothers Room.
- Roundtable Meeting, July 6, 2011 at 7:00 p.m., Ramada Hotel and Suites.

Consent Agenda – Items 1 – 7

The following consent items are expected to be routine and non-controversial and will be acted upon by the Board at one time under Item 8 unless the Board directs that an item be held for further discussion under Items Moved Item 9. Persons wishing to address consent items or have them held for further discussion, continued, or taken off the calendar should address the Board under Amendments to the Agenda (above).

1. Approve Minutes of May 12, 2011 **Gwen Balk**
2. Willowbrook Park Leasing, LLC – Consent to Sublease on Parcel 63-2 **Scott Storie**
3. Employees' Group Insurance Renewals for Medical, Dental, Vision, Life and LTD Insurance. **Gwen Balk**
4. April 2011 Financial Reports **Roxana Hahn**
5. Qwest Corporation & Colorado Aviation Business Association – Consent to Release and Indemnification Agreement **Gwen Balk**
6. Consent to Sublease between Denver jetCenter, Inc. and Rare Air Limited, LLC **Gwen Balk**
7. Amendment No. Fourteen to the Contract between CH2M Hill, Inc. and ACPAA **Lorie Hinton**

Business Items – Items 8 – 19

8. Approval of Consent Agenda **Susan Beckman**
9. Items Moved from Business Agenda **Susan Beckman**
10. Audit of the ACPAA Financial Statements for the years ending December 31,2010 & 2009 **Roxana Hahn**
11. Establish Jurisdiction to Proceed with Public Hearings **Brian Magoon**
12. Continuation of Public Hearing on Epic Aviation Services, LLC to conduct Aircraft Sales **Scott Storie**
13. Public Hearing on Application from Dagmar Aerobatics, Inc. to conduct Flight Training Activities **Scott Storie**
14. Report of the Executive Committee **Robert Olislagers**
15. Rare Air Hangar Development Plan **Mike Fronapfel**
16. Fuel & Operations Report for May **Sean Settle**
17. Noise Report/ Roundtable Update **Todd Green**
18. Noise Monitoring System Agreement Between the Authority and Brüel & Kjær (B&K) **Todd Green**
19. Legislative Report **Robert Olislagers**

AGENDA

- ❖ **Public Comment**
- ❖ **Comments from Board or Staff**
- ❖ **Execution of Documents**

Arapahoe County Public Airport Authority
Board of Commissioners Meeting
Thursday, June 16, 2011 at 3:30 p.m.
Wright Brothers Room, Centennial Airport
7800 S. Peoria Street Englewood, CO

Susan Beckman

Susan Beckman

Gwen Balk

Preliminary
WEB COPY

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

June 16, 2011

FROM: Gwen C. Balk, Director - Administration

SUBJECT: Approve Minutes of May 12, 2011

RECOMMENDATION: Motion to approve the minutes of May 12, 2011 and authorize the Chair to sign.

BACKGROUND: See attached copy of minutes for your review.

FINANCIAL DATA: NA

REVIEW BY OTHERS: Robert Olislagers, Courtney Fry

PRESENTERS: Gwen Balk

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Preliminary
WEB COPY

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

June 16, 2011

FROM: Scott Storie, Aviation Specialist – Administration

SUBJECT: Willowbrook Park Leasing, LLC – Consent to Sublease on Parcel 63-2

RECOMMENDATION: Motion to approve the Consent to Sublease on Parcel 63-2 and authorize Chair and Clerk to sign.

BACKGROUND: The Authority Board consented to the form of a short-term sublease of a portion of the hangar on Parcel 63-2 (“Sublease”) from Willowbrook Park Leasing, LLC to Sierra Nevada Corporation (“Sublessee”) at the April 14, 2011 Board Meeting.

As a condition of that Consent a fully executed sublease in the same format as provided at the April 14th meeting was due by May 15, 2011.

A fully executed sublease was presented to us after May 15th and included some minor changes that would only benefit the Authority and revise other insignificant details.

Since the fully executed lease was presented to us after May 15, 2011 and was not in the same format, we are seeking consent of the executed sublease.

The consent and sublease are attached for your review.

FINANCIAL DATA: N/A

REVIEW BY OTHERS: Gwen Balk

PRESENTERS: Scott Storie

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

June 16, 2011– Preliminary Staff Report

FROM: Gwen C. Balk, Director – Administration

SUBJECT: Employees' Group Insurance Renewals for Medical, Dental, Vision, Life and LTD Insurance

RECOMMENDATION: Motion to approve the renewal of the employee's Group Medical, Dental, Vision, Life and LTD Insurance from 8/1/2011 through 7/31/2012 at the offered rates and recommended changes, approve the Monthly Premiums Rate Sheet, and authorize Group Administrator Gwen Balk to sign the associated renewal contract documents.

BACKGROUND: This is a **preliminary** staff report and recommendation. We already know that the premium renewal for our current Kaiser medical plan would result in a 27% increase in premium costs - - that does not include the dental, vision or life coverage. This increase means that we would have to plan for a minimum \$31,600 increase in the Authority's insurance budget in next year's budget. Because of that increase, we are pursuing other options both within the Kaiser product lines as well as with other carriers. We typically plan for 10-12% increases.

Our final meeting with our Broker, CoBiz Insurance is on June 14th. After review of that information, we will provide you with a Final Staff Report and Recommendation along with supporting documentation under separate cover before the meeting.

Our decision criteria includes the following philosophies:

- remain within the Authority's budgetary constraints;
- minimize the premium increases to both the Authority and Employees;
- minimize the increase to out-of pocket expenses to the employee;
- maximize coverage to the employee; and
- provide the employee the ability to quantify out-of-pocket expenses for coordination with his/her Flexible Spending Account.

FINANCIAL DATA: TBA

REVIEW BY OTHERS: Robert Olislagers, Lorie Hinton, Roxy Hahn

PRESENTERS: Gwen Balk

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

JUNE 16, 2011

FROM: Roxana L. Hahn, Chief Financial Officer
SUBJECT: April 2011 Financial Reports
RECOMMENDATION: Advisory
BACKGROUND: Financial reports provide information to the Board about the financial condition of the Authority including results of operations compared to projections.
FINANCIAL DATA: Financial Reports will be delivered under separate cover prior to the board meeting.
REVIEW BY OTHERS: Executive Director, Assistant Airport Director, and Department Directors
PRESENTER (S): Roxana Hahn and Robert Olislagers

Action of the Board of Commissioners

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Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

June 16, 2011

FROM: Gwen C. Balk, Director - Administration

SUBJECT: Qwest Corporation & Colorado Aviation Business Association – Consent to Release and Indemnification Agreement

RECOMMENDATION: Motion to consent to the Release and Indemnification Agreement and ratify the Executive Director's signing of said document.

BACKGROUND: Qwest Corporation has asked for the Authority's consent to a temporary license agreement for the Colorado Aviation Business Association (CABA) for its membership meeting and dinner event that was held on June 10, 2011.

This temporary license which is titled, Release and Indemnification Agreement, will be a very short-term use agreement between Qwest and the CABA and is similar to previous short-term use agreements the Board has approved for Morgan Adams at the same facility.

FINANCIAL DATA: Not applicable.

REVIEW BY OTHERS: Robert Olislagers, Lorie Hinton

PRESENTERS: Gwen Balk

Action of the Board of Commissioners

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Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

June 16, 2011

FROM: Gwen C. Balk, Director - Administration

SUBJECT: Consent to Sublease between Denver jetCenter, Inc. and Rare Air Limited, LLC

RECOMMENDATION: Motion to conditionally approve the Consent to the Sublease between Denver jetCenter and Rare Air and authorize Chair and Clerk to sign subject to final and satisfactory review of the sublease documents by staff and counsel.

BACKGROUND: Rare Air Limited, LLC ("Tenant") and Denver jetCenter, Inc. ("Landlord") entered into a Ground Lease on March 3, 2011 (the "Sublease") for a portion of Landlord's FBO Parcel 100 lease.

The Sublease requires the Authority's consent; however, Staff and Counsel responsible for reviewing the Sublease and preparing the Consent form only just received it.

Generally, the Sublease is for the premises upon which Rare Air will build its hangar.

By the day of the Board meeting, we will be able to provide our final report and evaluation of the document.

FINANCIAL DATA: NA

REVIEW BY OTHERS: Scott Storie, Mike Fronapfel, Brian Magoon

PRESENTERS: Gwen Balk

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

June 16, 2011

FROM: Lorie Hinton, Assistant Airport Director

SUBJECT: Amendment No. Fourteen to the Contract between CH2M Hill, Inc. and the Arapahoe County Public Airport Authority.

RECOMMENDATION: Motion to approve Amendment No. Fourteen to the 2/21/08 Contract with CH2M Hill, Inc. and authorize the Chair and Clerk to sign.

BACKGROUND: This contract amendment covers the construction observation and detention pond design for the Runway 17L/35R paved shoulder project.

FINANCIAL DATA: The cost of the design and construction observation services will not exceed \$331,647.00. AIP 44 will cover 95% of the cost. The remaining 5% will be covered by the airport the cost of which is included in the 2011 budget.

REVIEW BY OTHERS: Mike Fronapfel

PRESENTERS: Lorie Hinton

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Approval of Consent Agenda

Action of the Board of Commissioners

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Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Items Moved from Business Agenda

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

June 16, 2011

FROM: Roxana L. Hahn, CFO

SUBJECT: Audit of the ACPAA Financial Statements for the years ending December 31, 2010 and 2009

RECOMMENDATION: Motion to accept the ACPAA Financial Statements for the years ending December 31, 2010 and 2009

BACKGROUND: BKD, LLP, CPAs, performed an audit of the 2010 Financial Statements in April 2011 and as a result of the audit issued an unqualified opinion on those statements. BKD also issued a Report to Governance in relation to the audit. A Management Letter was not issued as there were no audit findings.

Bound copies of the financial statements and the unbound Report to Governance are enclosed under separate cover with the Board Packet.

FINANCIAL DATA: The audit contract price for the annual audit of the 12/31/10 financial statements was \$28,950. The separate fee for the audit under the Single Audit Act in the amount of \$10,575 was not incurred as the authority was not required to have a single audit due to the limited amount of grant funds received in 2010.

REVIEW BY OTHERS: Airport Director, Assistant Airport Director, and Directors

PRESENTERS: Roxana Hahn and Jodie Cates, BKD, LLP

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABS
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION

June 16, 2011

FROM: Gwen C. Balk, Director - Administration

SUBJECT: Establish Jurisdiction to Proceed with Public Hearings

RECOMMENDATION: Advisory

BACKGROUND: There are three public hearings schedule for today's meeting on the following:
1) Application to conduct Aircraft Sales activities from Epic Aviation; 2) Application to conduct aerobatic flight training activities from Dagmar Aerobatics; and 3) Development Plan from Rare Air Limited, LLC for an Office/Hangar facility.

The Centennial Airport **Minimum Standards** for Commercial Aeronautical Activities requires that any applications be considered at a public hearing and that notice be published in at least one Authority-designated publication not less than 10 days prior to the public hearing date. The public hearing for Epic Aviation was continued from the May meeting and was already properly noticed.

Notice of the Public Hearing for Dagmar Aerobatics appeared in both *The Villager* (per attached Legal #1405, Exhibit A) and *the Douglas County News-Press* (per attached Legal #925639, Exhibit B) on June 2, 2011.

The **Development Policy** & Application Procedures for Aeronautical and Non-Aeronautical Land Use at Centennial Airport required that any Development Plan be considered at a public hearing and that notice be published in at least one authority-designated publication not less than 10 days prior to the public hearing date and posted on the property at least 15 days prior to the meeting.

Notice of the Public Hearing for Rare Air Limited, LLC Development Plan appeared in both *The Villager* (per attached Legal #1406, Exhibit C) and the *Douglas County News Press* (per attached Legal #925636, Exhibit D) on June 2, 2011; and the notice was posted on the property on May 19, 2011. The notarized Certification of Posting will be placed on the Dais on the day of the meeting.

FINANCIAL DATA: NA

REVIEW BY OTHERS: Scott Storie, Mike Fronapfel.

PRESENTERS: Brian Magoon

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

June 16, 2011

FROM: Scott Storie, Aviation Specialist – Administration

SUBJECT: Continuation of Public Hearing on application from Epic Aviation Services, LLC to conduct Aircraft Sales activities under Part 3 Section (8) of Centennial Airport's Minimum Standards for Commercial Aeronautical Activities

RECOMMENDATION: Motion to accept Epic Aviation Services, LLC request to withdraw its application

BACKGROUND: Epic Aviation Services, LLC. (the "Applicant") submitted its application on April 20, 2011, to conduct Aircraft Sales activities at Centennial Airport. The Public Hearing was scheduled for the May 12, 2011 Board Meeting at which time the Public Hearing was continued to this June 16, 2011 Board Meeting due to the lack of information in support of the Application.

The Applicant decided not to move forward with their expansion to include Aircraft Sales activities and has requested a return of their deposit for the annual activity fee.

FINANCIAL DATA: \$200 non-refundable application fee; refundable deposit of \$500 for anticipated activity fees.

REVIEW BY OTHERS: Gwen Balk

PRESENTERS: Scott Storie

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

June 16, 2011

FROM: Scott Storie, Aviation Specialist – Administration

SUBJECT: Public Hearing on Application from Dagmar Aerobatics, Inc. to conduct Flight Training Activities under Part 3 Section (9) of Centennial Airport's Minimum Standards for Commercial Aeronautical Activities

RECOMMENDATION: Motion to approve the Dagmar Aerobatics, Inc. application and authorize the Chair and Clerk to sign the associated Agreement Under Standards

BACKGROUND: Dagmar Aerobatics, Inc. (the "Applicant"), a Colorado corporation formed on May 17, 2011, submitted its application on May 25, 2011, to conduct Aerobic Flight Instruction activities at Centennial Airport. The services offered will include dual aerobic instruction, attitude training and spin recovery.

Dagmar Bassett is the owner, president, and sole flight instructor for the business. Dagmar owned and operated a similar business from 1992 to 2001 in Fort Lauderdale, FL called Flugvergnugen, Inc. She has over 3000 hours of dual aerobic instruction given in Pitts, Extra and Super Decathlon aircraft. In 1994 and 1996 she was a member of the German National Aerobatics Team. Dagmar holds certificates in ATP, CF1, CFII, MEI and also has an MBA.

Dagmar already has 4 students lined up to utilize her services and would like to commence training as soon as she gains approval from the Authority Board. Applicant intends to offer it's services with 1 aircraft being an Aviat Pitts S2C based at Denver jetCenter East pursuant to a Hangar Lease Agreement dated May 2, 2011. Applicant also intends to lease office space upon approval at Denver jetCenter East pursuant to a letter of understanding dated June 1, 2011. Hours of operation will be sunrise to sunset and no aircraft rental will be offered to students.

The Airport Noise Office has set up a meeting with Dagmar Bassett to discuss noise sensitive areas around the airport and the Airport's recommended Fly Quiet Procedures, as well as potential locations to conduct flight training.

Applicant maintains airport premises and aircraft liability insurance through Northwest Insurance Group in the minimum required amounts. The applicant has met all other conditions of the application. Since this application satisfies the requirements of the Minimum Standards, we recommend approval at this time.

The application and agreement are attached. Exhibits containing personal information have not been attached here, but are available for review by the Board.

FINANCIAL DATA: \$500 per year minimum aircraft activity fee

REVIEW BY OTHERS: Gwen Balk

PRESENTERS: Scott Storie

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Preliminary
WEB COPY

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

June 16, 2011

FROM: Gwen C. Balk, Director - Administration

SUBJECT: Report of the Executive Committee

RECOMMENDATION: To be announced at meeting prior to or coincident with the Public Hearing on the Rare Air Development Plan.

BACKGROUND: The Executive Committee comprised of the Arapahoe County and Douglas County Commissioner members of the Airport Board (or their designees) will meet at 2:00 p.m. on June 16 just prior to the regular Board meeting.

The Authority By-laws required that the Executive Committee meet to review any project within Douglas County which would require compliance with the location and extent statues of the State of Colorado and to provide a written recommendation concerning the matter to the full Airport Board.

The Executive Committee meeting is an open meeting and the public may attend and observe, but not comment unless specifically invited to do so by the Chair of the Executive Committee.

The matter under consideration is the Rare Air Hangar project.

FINANCIAL DATA: NA

REVIEW BY OTHERS: Robert Olslagers, Brian Magoon

PRESENTERS: Rod Bockenfeld / Robert Olslagers

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

June 16, 2011

FROM: Michael Fronapfel, Deputy Director of Planning & Development

SUBJECT: Rare Air Hangar Development Plan

RECOMMENDATION: Conditional approval of the Rare Air Hangar Development Plan and authorize the Chair and Clerk to sign.

BACKGROUND: Rare Air LLC is proposing a Development Plan for a 30,000 square foot corporate hangar that will have an additional 9,961 square feet of office and support space. This hangar would be located at the north end of Aviator Lane on Parcel 100 which is currently being leased by Denver jetCenter. (See attached Development Plan)

Staff recommends approval provided the following conditions have been met prior to the start of construction:

1. Amend the applicable leases and Access Agreements to allow for fueling from an off-airport fuel farm and provide access on Aviator Lane for airport staff and tenants of the Rare Air Hangar for the duration of the lease including renewal options if exercised:
 - a. Ensure compatibility with FAA "through the fence" requirements in regards to off-airport fueling;
 - b. Provide that Airport access via Aviator Lane is exclusive to the Rare Air Hangar and will not be extended under any circumstances to any future projects;
 - c. In the event Rare Air, DJC or their successors or assigns wish to change the hangar use from private non-commercial to include commercial aeronautical activity, such activity is subject to, and defined in, the Minimum Standards and cannot commence until DjC reconstructs Aviator Lane or constructs an alternate access road to the hangar following Douglas County standards for a public roadway;
 - d. DjC will defend and hold harmless and add the Authority as additional insured for Aviator Lane.
2. Provide a letter from South Metro Fire Rescue Authority specifically approving the ramp side turnaround for equipment.
3. Final approval from Douglas County.
4. FAA approval of 7460-1.
5. Finalize consent to the Rare Air sublease.

FINANCIAL DATA: A 3% construction fee will be paid to the Airport Authority no later than 30 days after a Certificate of Occupancy has been issued for the facility.

REVIEW BY OTHERS: R. Olislagers, L. Hinton, G. Balk

PRESENTERS: Michael Fronapfel

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Preliminary
WEB COPY

REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION

June 16, 2011

FROM: Operations

SUBJECT: Fuel and Operations Report for May

RECOMMENDATION: Advisory

BACKGROUND: Figures will be provided the day of the meeting.

FINANCIAL DATA: NA

REVIEW BY OTHERS: NA

PRESENTERS: Sean Settle

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABS
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

June 16, 2011

FROM: Todd Green, Noise & Environmental Specialist

SUBJECT: Noise Report/Roundtable Update

RECOMMENDATION: Advisory

BACKGROUND: Noise charts and graphs will be provided at the meeting. The approved minutes from the April 6th Roundtable meeting have been included.

FINANCIAL DATA: N/A

REVIEW BY OTHERS: M. Fronapfel

PRESENTERS: Todd Green

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

June 16, 2011

FROM: Todd Green, Noise & Environmental Specialist

SUBJECT: Noise Monitoring System Agreement Between the Authority and Brüel & Kjær (B&K)

RECOMMENDATION: Motion to conditionally approve the Agreement for Purchase of Centennial Airport Noise Monitoring System and authorize Chair and Clerk to sign subject to review and approval of the final documents by staff and Airport Counsel.

BACKGROUND: A Request for Proposals (RFP) to develop and install a Noise Monitoring System was published on September 23, 2010 and an amended RFP was published on November 4, 2010. From these requests, the Airport Authority received one proposal, from B&K. A selection committee was formed from airport staff and Noise Roundtable Members to ensure that B&K's proposal met all of the requirements. The selection committee determined that the proposal was satisfactory and recommended moving forward with contract negotiations.

The Airport Authority is in the final stage of negotiations with B&K. It is anticipated that review and approval of the final Agreement will occur prior to the next Board meeting. A copy of the final Agreement will be provided at the August Board meeting

Copies of the Draft Agreement for Purchase, NOMS Capabilities Checklist, and NMS Detailed Price Schedule are attached. The additional Exhibits are quite lengthy and are available upon request.

FINANCIAL DATA: The Agreement Price is for the amount of \$1,176,603 and will be funded by AIP 42 and the Airport Authority will be responsible for a 5% match which is included in the 2011 budget.

REVIEW BY OTHERS: M. Fronapfel, G. Balk, L. Hinton

PRESENTERS: Todd Green

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND
RECORD OF ACTION**

June 16, 2011

FROM: Robert P. Olislagers, Executive Director

SUBJECT: Legislative Update

RECOMMENDATION: Advisory Only

BACKGROUND: The Senate approved an FAA extension that will give lawmakers until June 30 to complete action on a multi-year FAA reauthorization bill. The House approved the measure earlier so the Senate action clears the way for the President to sign the one-month extension into law.

H.R. 1893, the Airport and Airway Extension Act of 2011, Part II, coupled with previous extensions would provide a total of \$2.6 billion in AIP contract authority for the first nine months of Fiscal Year 2011, which began on October 1, 2010. The bipartisan measure also includes an AA AE-backed provision that would extend the 95% federal share for AIP projects at small airports.

FINANCIAL DATA: N/A

REVIEW BY OTHERS: N/A

PRESENTERS: Robert Olislagers

Action of the Board of Commissioners

	1 st	2 nd	YES	NO	ABS
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>