

# AGENDA

Arapahoe County Public Airport Authority  
Board of Commissioners Meeting  
Thursday, February 10, 2011@ 3:00 p.m.  
Wright Brothers Room, Centennial Airport  
7800 S. Peoria Street Englewood, CO

Except where noted, all scheduled items will be heard in the Wright Brothers Room at above noted address.

**February 10, 2011**

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|---|--------------------------|
| ❖ <b>Call to Order</b>  | <b>Pete Neukirch</b>     |
| ❖ <b>Pledge of Allegiance</b>   | <b>Pete Neukirch</b>     |
| ❖ <b>Public Comment</b>   | <b>Pete Neukirch</b>     |
| ❖ <b>Amendments to the Agenda</b>   | <b>Robert Olislagers</b> |
| ❖ <b>Next Meetings</b>  | <b>Pete Neukirch</b>     |
| - Next regular Board Meeting, March 10, 2011 at 3:30 p.m., Wright Brothers Room |                          |
| - Noise Roundtable Meeting, March 2, 2011 at 7:00 p.m., Ramada Hotel and Suites |                          |

## Election & Appointments Agenda

- |   |                                 |
|---|---------------------------------|
| 1. Election of Airport Authority Board Officers | <b>Pete Neukirch</b>            |
| 2. Committee & Foundation Appointments          | <b>Newly Elected Chair(man)</b> |

## Consent Agenda – Items 3-15

The following consent items are expected to be routine and non-controversial and will be acted upon by the Board at one time under Item 16 unless the Board directs that an item be held for further discussion under Items Moved Item 17. Persons wishing to address consent items or have them held for further discussion, continued, or taken off the calendar should address the Board under Amendments to the Agenda (above).

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|--|--------------------------|
| 3. Approve Minutes of December 9, 2010   | <b>Gwen Balk</b>         |
| 4. Resolution 2011-01 Regarding Posting Places   | <b>Gwen Balk</b>         |
| 5. Resolution 2011-02 – Official Publications for Notice of Public Hearings                  | <b>Gwen Balk</b>         |
| 6. Grants Authorization Resolution No. 2011-03   | <b>Robert Olislagers</b> |
| 7. Revision to 2011 Schedule of Regular Meetings   | <b>Gwen Balk</b>         |
| 8. Flexible Benefits Plan Adoption Agreement and Plan Document                               | <b>Gwen Balk</b>         |
| 9. Xanadu Aviation Ventures, LLC dba Sky Shares-Third Amendment to Agreement Under Standards | <b>Scott Storie</b>      |
| 10. State Grant Contract for Purchase of a High Speed Snow Blower                            | <b>Lorie Hinton</b>      |
| 11. Internship Grant Contracts   | <b>Lorie Hinton</b>      |
| 12. Amendment No. Twelve to the Contract between CH2M Hill, Inc. and ACPAA                   | <b>Lorie Hinton</b>      |
| 13. Land Acquisition 3.02 Acres  | <b>Robert Olislagers</b> |
| 14. Ratification of Fourth Quarter 2010 Expenditures   | <b>Roxana Hahn</b>       |
| 15. November 2010 Financial Reports  | <b>Roxana Hahn</b>       |

## Business Items – Items 12 through 28

- |  |                       |
|--|-----------------------|
| 16. Approval of Consent Agenda   | <b>Chair(man)</b>     |
| 17. Items Moved from Business Agenda   | <b>Chair(man)</b>     |
| 18. Establish Jurisdiction to Proceed with Public Hearings on Applications Under Minimum Standards | <b>Brian Magoon</b>   |
| 19. Public Hearing - Cessna Aircraft Company to conduct Mobile Aircraft Maintenance                | <b>Scott Storie</b>   |
| 20. Public Hearing - Epic Aviation Services, LLC to conduct Maintenance & Avionics Repairs         | <b>Scott Storie</b>   |
| 21. Public Hearing - Jet Linx Denver & Jet Linx Aviation, LLC to conduct Air Charter               | <b>Scott Storie</b>   |
| 22. Public Hearing – USAero, LLC to conduct Aircraft Sales   | <b>Scott Storie</b>   |
| 23. Denver jetCenter Master Concept Plan for Parcels 100 &100a                                     | <b>Mike Fronapfel</b> |
| 24. Rare Air Hangar Concept Plan   | <b>Mike Fronapfel</b> |
| 25. Concept Plan for Wings Over the Rockies Museum and Education Center – Advisory Only            | <b>Mike Fronapfel</b> |

26. Fuel and Operations Report for December & January

**Kelsey Reeves**

27. Noise Report / Roundtable Update

**Todd Green**

28. Legislative Update

**Robert Olislagers**

❖ **Public Comment**

**Chair(man)**

❖ **Comments from Board or Staff**

**Chair(man)**

❖ **Execution of Documents**

**Gwen Balk**

**PRELIMINARY**

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND  
RECORD OF ACTION**

**February 10, 2011**

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**FROM:** Gwen C. Balk, Director - Administration

**SUBJECT:** Election of Airport Authority Board Officers

**RECOMMENDATION:** (The incumbent Chairman Pro-Tem Pete Neukirch will entertain nominations from the Board for each of the positions then hold elections. As soon as the elections are over, the newly elected Chairman takes over leadership of the remainder of the meeting.)

**BACKGROUND:** In accordance with the Authority's By-laws, the Airport Board of Commissioners nominate and elect officers every two years (in odd-numbered years) at the regular meeting in February. Those positions are as follows:

- Chair (or Chairman)
- Chair Pro-Tem (or Chairman Pro-Tem)
- Clerk
- Treasurer
- Assistant Clerk

These officer positions become effective upon election and will expire on the second Thursday of February 2013. Positions may be combined such as Clerk/Treasurer; however, under no circumstances can the Chairman and Clerk positions be combined.

**FINANCIAL DATA:** Not applicable.

**REVIEW BY OTHERS:** Robert Olislagers, Brian Magoon

**PRESENTERS:** Pete Neukirch, Chairman Pro-Tem

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND  
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February 10, 2011

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**FROM:** Gwen C. Balk, Director – Administration

**SUBJECT:** Committee & Foundation Appointments

**RECOMMENDATION:** (The newly elected Chairman announces Board appointments to established committees and identifies Committee Chairs.)

**BACKGROUND:** Every two years, after officer elections, the new Chairman announces Board appointments to established committees and identifies the Committee Chairs. The established committees are as follows:

- The **Executive Committee** - - comprised of six (6) members, the three Douglas County ex officio members and three Arapahoe County members (usually, the Arapahoe County Commissioner members). Any member of the committee is eligible to be designated as Committee Chair.
- The **Personnel Committee** - - comprised of three (3) members, one Douglas County member and two Arapahoe County members. Any member of the committee is eligible to be designated as Committee Chair.
- **The Board of Directors of the Centennial Airport Foundation** - - automatically includes all five Voting members of the Airport Board. (Officer Elections for the Foundation will take place on 3/10/11 at the Foundation meeting that will follow the Board meeting.)

**FINANCIAL DATA:** Not applicable

**REVIEW BY OTHERS:** Robert Olislagers

**PRESENTERS:** **Chairman**

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND  
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February 10, 2011

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**FROM:** Gwen C. Balk, Director - Administration

**SUBJECT:** Approve Minutes of December 9, 2010

**RECOMMENDATION:** Motion to approve the minutes of December 9, 2010 and authorize the Chairman to sign.

**BACKGROUND:** See attached copy of minutes for your review.

**FINANCIAL DATA:** NA

**REVIEW BY OTHERS:** Robert Olislagers, Courtney Fry

**PRESENTERS:** Gwen Balk

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

PRELIMINARY

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND  
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February 10, 2011

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**FROM:** Gwen C. Balk, Director – Administration

**SUBJECT:** Resolution 2011-01 Regarding Posting Places

**RECOMMENDATION:** Motion to approve Resolution 2011-01 and authorize Chairman and Clerk to sign.

**BACKGROUND:** Pursuant to Colorado Statute and Authority By-laws, the Board must adopt a resolution each year specifying the posting place for its meeting agendas.

The final Agenda must be posted at least 24 hours prior to any meeting at the base of the tower at the northwest front door. In addition, the resolution, reiterates the posting places for notices of special and regular meetings as specified in the By-laws.

Please note that the preliminary agenda is posted on our website on the Friday afternoon before a scheduled meeting. Starting this year, we will also include the staff reports on the website along with the preliminary agenda.

See attached copy of Resolution 2011-01.

**FINANCIAL DATA:** None

**REVIEW BY OTHERS:** Brian Magoon, Scott Storie

**PRESENTERS:** Gwen Balk

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
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**FROM:** Gwen C. Balk, Director – Administration

**SUBJECT:** Resolution 2011-02 – Official Publications for Notice of Public Hearings

**RECOMMENDATION:** Motion to approve Resolution 2011–02 and authorize Chairman and Clerk to sign.

**BACKGROUND:** Each year, the Board adopts a resolution specifying the publications it will use to alert the public of any public hearings. We recommend that the Board continue to designate the following publications for that purpose:

- 1) The Villager;
- 2) The Douglas County News Press; and
- 3) The Denver Post.

See attached copy of proposed Resolution 2011-02.

**FINANCIAL DATA:** None

**REVIEW BY OTHERS:** Brian Magoon, Scott Storie

**PRESENTERS:** Gwen Balk

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
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**February 10, 2011**

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**FROM:** Gwen C. Balk, Director - Administration

**SUBJECT:** Grants Authorization Resolution No. 2011-03

**RECOMMENDATION:** Motion to adopt Resolution No. 2011-03 and authorize Chairman and Clerk to sign.

**BACKGROUND:** Occasionally, the FAA or the State will offer to fund a project from our Capital Improvement Program (CIP) list early. For instance, this year, we may receive grant(s) due to the economic stimulus package currently being discussed in Congress. These grants often require very quick turnaround for acceptance and often we can be caught between Board meetings and without signers.

To put the airport in the best possible position to accept these grants, we recommend that Board approve Resolution 2011-03.

The salient points of the resolution will include that said resolution:

1. will apply only to State or Federal Grants if the projects are listed on the airport's current CIP and funds are available in the budget to cover the match; and
2. will authorize the Chairman or in his/her absence the Executive Director to sign the Grant Offer or Contract then present same for ratification at the next scheduled Board meeting; and
3. will be for the 2011 calendar year.

We anticipate that this will continue to be an annual resolution.

**FINANCIAL DATA:** For 2011, we have budgeted \$667,606 for matches.

**REVIEW BY OTHERS:** Lorie Hinton, Roxy Hahn, Michael Fronapfel, Robert Olislagers, Brian Magoon.

**PRESENTERS:** Robert Olislagers

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
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**FROM:** Gwen C. Balk, Director – Administration

**SUBJECT:** Revision to 2011 Schedule of Regular Meetings

**RECOMMENDATION:** Motion to approve the revised Notice of Year 2011 Regular Public Meetings.

**BACKGROUND:** At the December 2010 meeting, the Board approved the Notice of Year 2011 Regular Public Meetings pursuant to the requirements established in the By-laws.

As required, that notice was posted as soon as possible before the start of the new year in the Administration Buildings of Arapahoe County, Douglas County, City of Centennial and City of Greenwood Village, and in the County Courthouses of Arapahoe and Douglas County.

The Arapahoe County Commissioner members of the Airport Board have requested that the time of the meetings be changed from 3:00 pm to 3:30 pm and that the attached revised Notice of Year 2011 Regular Public Meetings be re-posted at all required locations.

All meetings will be held on the second Thursday of each month as required under the By-laws EXCEPT that for 2011 there will be no meetings in January and July and that the meeting for June will be held on the third Thursday due to a County Commissioner conflict. Starting March 10, 2011, all regular Airport Board meetings will begin at 3:30 pm.

**FINANCIAL DATA:** Not applicable.

**REVIEW BY OTHERS:** Robert Olislagers

**PRESENTERS:** Gwen Balk

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABS
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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**FROM:** Gwen C. Balk, Director – Administration

**SUBJECT:** Flexible Benefits Plan Adoption Agreement and Plan Document

**RECOMMENDATION:** Motion to approve the restated Flexible Benefits Plan Adoption Agreement and Plan Document and authorize the Chairman or Director of Administration to sign.

**BACKGROUND:** Due to Health Care Reform, several revisions are required to our Flexible Benefits Adoption Agreement (the AGREEMENT) and Flexible Benefit Plan Document (the PLAN) to be effective on 1/1/2011.

The changes attached hereto are incorporated on both the restated AGREEMENT and PLAN and primarily center on making changes that incorporate the following: 1) effective 9/23/10, the Adult Child eligibility language; 2) effective 1/1/11, the prohibition on the reimbursement for over-the-counter medications ("OTC") unless such OTC has been specifically prescribed by a physician; and 3) effective 1/1/11, HIPAA special enrollment language clarifications.

**FINANCIAL DATA:** Not applicable. This employee benefit is funded by the employee's who participate in the plan.

**REVIEW BY OTHERS:** Michele Owens of FlexMagic and Stacey Rangel of CoBiz Insurance

**PRESENTERS:** Gwen Balk

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
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**FROM:** Scott Storie, Aviation Specialist - Administration

**SUBJECT:** Xanadu Aviation Ventures, LLC dba Sky Shares - Third Amendment to Agreement Under Standards

**RECOMMENDATION:** Motion to approve the Third Amendment to Agreement Under Standards and authorize Chairman and Clerk to sign.

**BACKGROUND:** Xanadu Aviation Ventures, LLC dba Sky Shares ("Licensee") has relocated its Aircraft Management, Rental, and Flight Instruction operations from 7151 South Peoria Street (Alpha North) to 7355 South Peoria Street (TAC Air).

This move has also allowed Sky Shares to update its notification address from a PO BOX to a BOX on the TAC Air Leasehold.

This move requires a Third Amendment to the Agreement Under Standards between Licensee and Authority to update the reference to premises and notification address of said Agreement.

The new office space/hangar is sufficient to accommodate Licensee's current operations and aircraft fleet at Centennial Airport; therefore, we recommend approval of the amendment attached hereto.

**FINANCIAL DATA:** NA

**REVIEW BY OTHERS:** Robert Olislagers & Gwen Balk

**PRESENTERS:** Scott Storie

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
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February 10, 2011

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**FROM:** Lorie Hinton, Assistant Airport Director

**SUBJECT:** State Grant Contract for Purchase of a High Speed Snow Blower

**RECOMMENDATION:** Approve Resolution 2011-04 and authorize the Chair and Clerk to sign the Resolution and Grant Contract.

**BACKGROUND:** The Airport Authority has received a grant from the Colorado Division of Aeronautics for the purchase of a high-speed airfield snow blower. This equipment will be used to replace the airports 1993 airfield snow blower.

**FINANCIAL DATA:** The grant provided by the Division of Aeronautics will cover \$400,000 of the estimated total cost of \$600,000. The Airport Authority will be responsible for the remaining \$200,000. The cost is included in the 2011 budget.

**REVIEW BY OTHERS:** David Zarlengo, Mike Fronapfel

**PRESENTERS:** Lorie Hinton

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
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February 10, 2011

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**FROM:** Lorie Hinton, Assistant Airport Director

**SUBJECT:** Internship Grant Contracts

**RECOMMENDATION:** Motion to adopt Resolutions 2011-05 and 2011-06 and authorize the Chair and Clerk to sign the Resolutions and Grant Contracts.

**BACKGROUND:** The Airport Authority has received two internship grants from the Colorado Division of Aeronautics to fund a portion of the Airport Management Internship Program. This program continues to be highly successful for the interns, the Airport and the aviation community as a whole.

**FINANCIAL DATA:** The grants provided by the Division of Aeronautics cover \$6.75/hr. towards the cost of two full-time interns.

**REVIEW BY OTHERS:** Gwen Balk

**PRESENTERS:** Lorie Hinton

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND  
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February 10, 2011

**FROM:** Lorie Hinton, Assistant Airport Director

**SUBJECT:** Amendment No. Twelve to the Contract between CH2M Hill, Inc. and the Arapahoe County Public Airport Authority.

**RECOMMENDATION:** Motion to approve Amendment No. Twelve to the 2/21/08 Contract with CH2M Hill, Inc. and authorize the Chair and Clerk to sign.

**BACKGROUND:** This contract amendment covers the engineering and bidding services for the Runway 17L/35R shoulder project. Fee negotiations are currently in progress and will be finalized upon receipt of the independent fee estimate. A copy of the final Contract Amendment will be provided at the meeting.

**FINANCIAL DATA:** The cost of engineering and bidding services will not exceed \$157,837.00 and will be covered 95% by AIP 44. The remaining 5% will be covered by the airport the cost of which is included in the 2011 budget.

**REVIEW BY OTHERS:** Mike Fronapfel

**PRESENTERS:** Lorie Hinton

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
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**February 10, 2011**

**FROM:** Robert P. Olislagers, Executive Director

**SUBJECT:** Land Acquisition 3.02 Acres

**RECOMMENDATION:** Motion to approve Land Acquisition of 3.02 Acres, authorize the Chair and Clerk to sign the Purchase Agreement with Greenwood Plaza Partners, LLC and associated documents, and authorize Counsel to represent the Authority at closing.

**BACKGROUND:** Four years ago, the Authority attempted to acquire 3.02 acres of vacant property on Adam Aircraft Circle to assure secondary access to East Control Tower Road. The airport had offered \$3.20 per square foot, which was slightly below FMV; however, failing to get the proper assurances on right-of-way issues, the airport and seller terminated the proposed acquisition. At present, the land value has dropped to \$1.95, which is a 39% drop in value. Although not all rights-of-way issues have been settled, the opportunity to acquire this property for future access purposes outweighs the rights-of-way concerns, including a utility easement. The Board conditionally approved the land acquisition at the December 9, 2010 meeting and debt service is budgeted subject to annual appropriations.

The seller will hold the note and the Authority will pay \$1,300 a month over five years, with the balance to be paid in year six. The total cost of the acquisition, including principal and interest is \$334,589.10. The land will serve as collateral and will revert back to the seller in the event of a default. Once a secondary road is constructed, the airport has the choice to develop the site or sell the excess property when market rates recover.

The closing documents will be placed on the dais for the board's review, and become available to the public upon signature by all parties.

**FINANCIAL DATA:** The total cost of the land acquisition is \$334,589.10. Debt service is budgeted and subject to appropriations.

**REVIEW BY OTHERS:** Roxy Hahn, Gwen Balk, Robert Olislagers, Brian Magoon.

**PRESENTERS:** Robert Olislagers

Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABS
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND  
RECORD OF ACTION**

**February 10, 2011**

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**FROM:** Roxana L. Hahn, Chief Financial Officer

**SUBJECT:** Ratification of Fourth Quarter 2010 Expenditures

**RECOMMENDATION:** Motion to ratify Fourth Quarter 2010 Expenditures in the amount of \$2,522,781.34.

**BACKGROUND:** See attached

**FINANCIAL DATA:** See attached

**REVIEW BY OTHERS:** Executive Director, Director of Administration, Commissioner Dyer, Commissioner Doubek and Commissioner Neukirch

**PRESENTERS:** Roxana Hahn

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABS
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND  
RECORD OF ACTION**

**FEBRUARY 10, 2011**

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**FROM:** Roxana L. Hahn, Chief Financial Officer  
**SUBJECT:** November 2010 Financial Reports  
**RECOMMENDATION:** Advisory  
**BACKGROUND:** Financial reports provide information to the Board about the financial condition of the Authority including results of operations compared to projections.  
**FINANCIAL DATA:** Financial Reports will be delivered under separate cover prior to the board meeting.  
**REVIEW BY OTHERS:** Executive Director, Assistant Airport Director, and Department Directors  
**PRESENTER (S):** Roxana Hahn and Robert Olislagers

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**Action of the Board of Commissioners**

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABS
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

PRELIMINARY

# Approval of Consent Agenda

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

# Items Moved from Business Agenda

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND  
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**February 10, 2011**

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**FROM:** Gwen C. Balk, Deputy Director – Administration

**SUBJECT:** Establish Jurisdiction to Proceed with Public Hearings

**RECOMMENDATION:** Advisory

**BACKGROUND:** There are four public hearings scheduled for today's meeting for applications under Centennial airport's Minimum Standards for Commercial Aeronautical Activities (the "Standards") which relates to applications from the following entities:

1. Cessna Aircraft Company to conduct Mobile Aircraft Maintenance as defined under Part 3 Section (11);
2. Epic Aviation Services, LLC to conduct Aircraft Maintenance and Avionics Repair as defined under Part 3 Section (11);
3. Jet Linx Aviation, LLC together with Jet Linx Denver, LLC to conduct Air Charter as defined under Part 3 Section (5); and
4. USAero, LLC to conduct Aircraft Sales as defined under Part 3 Section (8).

The Standards required that notification of such hearings be published at least one time in at least one of the Authority-designated publications not less than 10 days prior to such hearing.

Notice of Public Hearing was published in the *Villager Newspaper* (Legal Notice #1147) and in the *Douglas County News-Press* (Legal Notice #925180) on January 27, 2011. See attached Exhibits A and B.

**FINANCIAL DATA:** NA

**REVIEW BY OTHERS:** Gwen Balk, Scott Storie

**PRESENTERS:** Brian Magoon

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABS
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND  
RECORD OF ACTION**

**FEBRUARY 10, 2011**

**FROM:** Scott Storie, Aviation Specialist – Administration

**SUBJECT:** Public Hearing on Application from Cessna Aircraft Company to conduct Mobile Aircraft Maintenance activities under Part 3 Section (11) of Centennial Airport's Minimum Standards for Commercial Aeronautical Activities

**RECOMMENDATION:** Motion to approve the Cessna Aircraft Company application and authorize the Chairman and Clerk to sign the associated 10-year Agreement Under Standards.

**BACKGROUND:** Mathew Melillo, General Manager of ServiceDirect for Cessna Aircraft Company (the "Applicant") submitted its application on January 14, 2011, to conduct Mobile Aircraft Maintenance repair activities at Centennial Airport.

The proposal of Cessna Aircraft Company is to provide mobile aircraft maintenance through it's new ServiceDirect maintenance program. This program is being implemented at airports throughout the country and will expand the services previously offered only at it's eight FAA certified Citation Service Centers. Cessna will have a Mobile Service Unit (MSU) fully equipped with tools and accessories required to perform light level and warranty maintenance on Citation aircraft. The MSU will operate under the Wichita Citation Service Center's Part 145 repair station certificate.

The Chairman, President and CEO is Jack Pelton, Eric Salander is Sr. V.P /CFO, and the V.P., General Counsel/Secretary is T.W. Wakefield. Under the direction of Mathew Melillo, two technicians will operate the MSU. Scott Short will supervise the MSU activities and he holds an FAA A&P mechanic certification and has worked as an aircraft mechanic for Cessna for over 12 years. Jeffrey Simmons will provide avionics service and he holds an FCC license and has over 12 years of experience.

The applicant has provided a copy of its sublease with TAC Air for office and hangar space at 7345 S. Peoria St. (Blue 6) and the insurance exceeds the required amounts. The applicant has met all other conditions of the application. Since this application satisfies the requirements of the Minimum Standards, we recommend approval at this time.

The application is attached and the standard form was used for the agreement and is available for board review. Exhibits containing personal information have not been attached here, but are available for review by the Board.

**FINANCIAL DATA:** \$200 Application Fee; and \$500 Annually in activity fees due by February 1 each year.

**REVIEW BY OTHERS:** Robert Olislagers & Gwen Balk

**PRESENTERS:** Scott Storie

Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND  
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**FEBRUARY 10, 2011**

**FROM:** Scott Storie, Aviation Specialist – Administration

**SUBJECT:** Public Hearing on Application from Epic Aviation Services, LLC to conduct Aircraft Maintenance and Avionics Repair activities under Part 3 Section (11) of Centennial Airport's Minimum Standards for Commercial Aeronautical Activities

**RECOMMENDATION:** Motion to approve the Epic Aviation Services, LLC application and authorize the Chairman and Clerk to sign the associated 10-year Agreement Under Standards.

**BACKGROUND:** Epic Aviation Services, LLC. (the "Applicant") submitted its application on January 4, 2011, to conduct Aircraft Maintenance and Avionics repair activities at Centennial Airport.

Epic Aviation Services, LLC is Colorado corporation newly formed in November of 2010. The principal owners are, Scott Amore and Mark May. The two will also serve as the key personnel with Scott acting as the Manager of Avionics and Mark as the Manager of Maintenance. Scott has 17 years of experience in Avionics and holds a Degree in Aviation Technology; he also holds A&P mechanic, FCC and commercial pilot certificates. Mark has 25 years experience in aircraft maintenance he holds an A&P mechanic certificate and has inspector authorization.

The proposal of Epic Aviation Services is to provide aircraft maintenance, repair, modifications and servicing of aircraft including airframe, engine, propeller, and avionics. They currently have 2 employees with plans to expand to 5 by the end of 2011.

Future plans include application with the FAA Flight Standards District Office for an FAR Part 145 maintenance repair station and expansion at TAC Air to include more hangar space.

The applicant has provided a copy of its sublease with TAC Air for office and hangar space at 7375 S. Peoria St. (Blue 9) and the insurance meets the required amounts. The applicant has met all other conditions of the application. Since this application satisfies the requirements of the Minimum Standards, we recommend approval at this time.

The application is attached and the standard form was used for the agreement and is available for board review. Exhibits containing personal information have not been attached here, but are available for review by the Board.

**FINANCIAL DATA:** \$200 Application Fee; and \$500 Annually in activity fees due by February 1 each year.

**REVIEW BY OTHERS:** Robert Olislagers & Gwen Balk

**PRESENTERS:** Scott Storie

Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND  
RECORD OF ACTION**

**FEBRUARY 10, 2011**

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**FROM:** Scott Storie, Aviation Specialist – Administration

**SUBJECT:** Public Hearing on Application from Jet Linx Denver, LLC and Jet Linx Aviation, LLC to conduct Air Charter activities under Part 3 Section (5) of Centennial Airport's Minimum Standards for Commercial Aeronautical Activities

**RECOMMENDATION:** Motion to approve the Jet Linx application and authorize the Chairman and Clerk to sign the associated 10-year Agreement Under Standards.

**BACKGROUND:** Jet Linx Denver, LLC and Jet Linx Aviation, LLC, together (the "Co-applicants") submitted their application on January 12, 2011, to conduct Air Charter activities at Centennial Airport.

Jet Linx Denver, LLC is a Delaware corporation newly formed in October of 2010. The Principal owners of Jet Linx Denver, LLC are Jet Linx Aviation, LLC and Jeffrey Puckett. The key personnel of Jet Linx Denver are Errol Bader as President and Chad Graves as Sales Manager.

Jet Linx Aviation, LLC is a Delaware corporation formed in February of 2009. The owner of Jet Linx Aviation is Jet Linx Management Company, LLC. The key personnel of Jet Linx Aviation include M. Matthes as President. The key personnel of Jet Linx Management Company are D. Carreker as CEO and J. Walker as President.

The proposal of the Co-applicants is to provide Air Charter, Aircraft Management, and Private Jet Membership services at Centennial Airport. Jet Linx Denver will provide Private Jet Membership sales and concierge services at Centennial Airport for customers purchasing Jet Memberships with Jet Linx Aviation. Jet Linx Aviation is the Part 135 certificate holder providing Charter and Jet Management. Together the co-applicants have met the requirements of this application.

Jet Linx Aviation does not currently have an aircraft based at Centennial Airport for their fleet, but anticipates adding their first in April of this year.

Jet Linx Denver has provided a copy of its sublease with Sunborne Office Terminal Venture, LLC for office space at 8001 S. Interport Blvd., Ste 200B.

The insurance provided exceeds the required amounts. The Co-applicants have met all other conditions of the application. Since this application satisfies the requirements of the Minimum Standards, we recommend approval at this time.

The application is attached as well as a draft of the agreement. The standard form was used and modified to incorporate the co-applicants into the whereas section. Exhibits containing personal information have not been attached here, but are available for review by the Board.

**FINANCIAL DATA:** \$200 Application Fee; and \$500 Annually in activity fees due by February 1 each year.

**REVIEW BY OTHERS:** Robert Olislagers & Gwen Balk

**PRESENTERS:** Scott Storie

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

PRELIMINARY

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND  
RECORD OF ACTION**

**FEBRUARY 10, 2011**

**FROM:** Scott Storie, Aviation Specialist – Administration

**SUBJECT:** Public Hearing on Application from USAero, LLC to conduct Aircraft Sales activities under Part 3 Section (8) of Centennial Airport's Minimum Standards for Commercial Aeronautical Activities

**RECOMMENDATION:** Motion to approve the USAero, LLC application and authorize the Chairman and Clerk to sign the associated 10-year Agreement Under Standards.

**BACKGROUND:** USAero, LLC. (the "Applicant") submitted its application on January 12, 2011, to conduct Aircraft Sales activities at Centennial Airport.

The Principal owner is Jeffrey Puckett and the key personnel include Errol Bader, the President of the company. USAero has been in the aircraft sales business for ten years and is a regional distributor for Diamond Aircraft; they also sell Extra and Waco aircraft. Mr. Puckett has represented Diamond Aircraft, Mooney Aircraft, Extra Aircraft and Aviat Aircraft. Errol Bader was the V.P. of Sales for Diamond Aircraft and has been President of USAero for 8 years.

The proposal of USAero is to provide aircraft sales along with demonstration flights and warranty work on aircraft sold and they currently have a staff of 4 employees.

The applicant has provided a copy of its sublease with Sunborne Office Terminal Venture, LLC for office space at 8001 S. Interport Blvd., Ste 200A and we currently have on file a hangar sublease for USAero from Air Park Center (Red 17). The insurance provided meets the required amounts. The applicant has met all other conditions of the application. Since this application satisfies the requirements of the Minimum Standards, we recommend approval at this time.

The application is attached and the standard form was used for the agreement and is available for board review. Exhibits containing personal information have not been attached here, but are available for review by the Board.

**FINANCIAL DATA:** \$200 Application Fee; and \$500 Annually in activity fees due by February 1 each year.

**REVIEW BY OTHERS:** Robert Olislagers & Gwen Balk

**PRESENTERS:** Scott Storie

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND  
RECORD OF ACTION**

**February 10, 2011**

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**FROM:** Michael Fronapfel, Deputy Director of Planning & Development

**SUBJECT:** Denver jetCenter Master Concept Plan for Parcels 100 & 100a

**RECOMMENDATION:** Airport Authority staff and Denver jetCenter are working to address several comments on the proposed Master Concept Plan. A copy of the final plan is expected to be provided to the Board prior to the meeting on February 10<sup>th</sup> and staff will be prepared to make a formal recommendation at this meeting.

**BACKGROUND:** Denver jetCenter is proposing a Master Concept Plan for the full development of 80.6 acres on Parcels 100 & 100a just southeast of S. Peoria Street and Interport Blvd. This proposed development would include space for an FBO facility, corporate and private hangars, and aircraft tie-down space.

**FINANCIAL DATA:** A 3% construction fee will be paid to the Airport Authority no later than 30 days after a Certificate of Occupancy has been issued for any of the proposed facilities that exceed 10,000 square feet.

**REVIEW BY OTHERS:** R. Olislagers, L. Hinton, S. Storie

**PRESENTERS:** Michael Fronapfel

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND  
RECORD OF ACTION**

February 10, 2011

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**FROM:** Michael Fronapfel, Deputy Director of Planning & Development

**SUBJECT:** Rare Air Hangar Concept Plan

**RECOMMENDATION:** Airport Authority staff, Denver jetCenter and Rare Air LLC are working to address several comments on the proposed Hangar Concept Plan. A copy of the final plan is expected to be provided to the Board prior to the meeting on February 10<sup>th</sup> and staff will be prepared to make a formal recommendation at this meeting.

**BACKGROUND:** Rare Air LLC is proposing a Concept Plan for the development of a 30,000 square foot corporate hangar that will have an additional 9,961 square feet of office and support space. This hangar would be located at the end of Aviator Lane on Parcel 100 which is currently being leased by Denver jetCenter.

**FINANCIAL DATA:** A 3% construction fee will be paid to the Airport Authority no later than 30 days after a Certificate of Occupancy has been issued for the facility.

**REVIEW BY OTHERS:** R. Olislagers, L. Hinton, S. Storie

**PRESENTERS:** Michael Fronapfel

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND  
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February 10, 2011

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**FROM:** Michael Fronapfel, Deputy Director of Planning & Development

**SUBJECT:** Concept Plan for Wings Over the Rockies Museum and Education Center

**RECOMMENDATION:** Informational only.

**BACKGROUND:** Wings Over the Rockies is planning on building a permanent annex to their Museum at Centennial Airport. The annex will be a "living museum" with flyable aircraft and an Education Center. Phase 1 will be approximately 40,000 square feet of orientation exhibits, restaurant, and administrative space. At full build out the museum complex is anticipated to have 110,000 square feet of space that includes additional exhibit and, restoration space, a theatre, and a future charter school.

Contingent upon successful fundraising it is anticipated the lease acquisition for the property will be completed by July 2012, followed by completion of Phase 1 by late 2013.

See the attached Wings Over the Rockies Concept Plan letter.

**FINANCIAL DATA:** None

**REVIEW BY OTHERS:** R. Olislagers, L. Hinton, S. Storie

**PRESENTERS:** Michael Fronapfel

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND  
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February 10, 2011

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**FROM:** Operations

**SUBJECT:** Fuel and Operations Report for December and January

**RECOMMENDATION:** Advisory

**BACKGROUND:** Figures will be provided the day of the meeting.

**FINANCIAL DATA:** NA

**REVIEW BY OTHERS:** NA

**PRESENTERS:** Kelsey Reeves

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABS
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

PRELIMINARY

REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND  
RECORD OF ACTION

February 10, 2011

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**FROM:** Todd Green, Noise & Environmental Specialist

**SUBJECT:** Noise Report/Roundtable Update

**RECOMMENDATION:** Advisory

**BACKGROUND:** Noise charts and graphs will be provided at the meeting. The approved minutes from the January 5<sup>th</sup> Roundtable meeting have been included.

**FINANCIAL DATA:** N/A

**REVIEW BY OTHERS:** M. Fronapfel

**PRESENTERS:** Todd Green

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABSTAIN
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND  
RECORD OF ACTION**

**February 10, 2011**

**FROM:** Robert P. Olislagers, Executive Director

**SUBJECT:** Legislative Update

**RECOMMENDATION:** Advisory Only

**BACKGROUND:** This week, Sen. Reid (D-NV) announced his desire to bring the Airway Trust Fund Reauthorization up for discussion. Touting it as a “jobs” bill, the long-stalled reauthorization, which is operates by way of a 17<sup>th</sup> Continuing Resolution (CR). With CR No. 18 looming in March, Rep. Mica (R-FL) also called for hearings on the House floor. With both houses and camps calling for passage, the mood is tempered by onerous and costly fire fighting mandates that do not substantially improve safety; the allocation of airline slots at Reagan National Airport (DCA); and an on-going dispute between FedEx and UPS over unionization issues. Looming perhaps even larger are proposed budget cuts and increases in the Passenger Facility Charges (PFC) that are opposed by airlines but supported by airports. If the Obama Administration follows the recommendations of the Simpson-Bowles deficit reduction plan, as much as a \$1 Billion could be slashed from the current Airport Improvement Program \$3.5 Billion funding level. A substantial increase in the PFC may be proposed instead, ostensibly to offset the loss of AIP funding; however, Sen. DeMint (R-SC) has pledged to fight any tax increase, presumably including raising the PFC, which is a locally collected and spent airport improvement fee.

Of local interest, the inclusion of a phase out of Stage II jets remains firmly in place, although the timing of the phase out remains at five years in spite of the fact that it has been nearly 4 years since both houses actively approved including the phase out in the next bill, which of course has not yet been passed.

**FINANCIAL DATA:** N/A

**REVIEW BY OTHERS:** N/A

**PRESENTERS:** Robert Olislagers

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Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABS
Beckman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bockenfeld	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neukirch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>