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April 14, 2011

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The Board of Commissioners of the Arapahoe County Public Airport Authority, Arapahoe County, Colorado, held a regular meeting open to the public at Centennial Airport, Control Tower / Administration Complex, 7800 South Peoria St., Englewood, Colorado, located within the County, on April 14, 2011 at 3:30 p.m.

The following members were present:  
Commissioner Bockenfeld  
Commissioner Doubek  
Commissioner Neukirch, Chair Pro Tem  
Commissioner Seiber  
Commissioner Sharpe  
Commissioner Wells

The following members were absent, but excused:  
Commissioner Beckman Chair  
Commissioner Hilbert

Each Commissioner was notified of the date, time and place of the meeting and the purpose to which it was called. At least three (3) days prior to the date of the meeting, there were posted written notices of Public Meetings at the Administration Buildings of Arapahoe County, Douglas County, Greenwood Village, City of Centennial; the courthouses in Arapahoe County and Douglas County; and at least three places on the Airport. At least 24 hours prior to the meeting there was posted an agenda of the meeting in the window of the door at the base of the Control Tower/Administration Complex at 7800 South Peoria Street.

Call to Order & Pledge of Allegiance

Chair Pro Tem Neukirch called the meeting to order at 3:35p.m. in place of Chair Beckman who was absent but excused. Commissioner Bockenfeld then recited the Pledge of Allegiance.

Public Comment

None

Amendments to the Agenda

Consent Agenda:

- Consent Agenda #2 – Amend motion to include the 4<sup>th</sup> Amendment.
- All approved documents will be signed by the Chair Pro Tem instead of Chair.

Commission Sharpe arrived at the meeting.

A motion to approve the amendments to the agenda passed unanimously (4-0) upon a motion by Commissioner Bockenfeld and a second by Commissioner Doubek.

Next Meetings

- May 4, 2011 – 7:00 p.m. Noise Roundtable meeting – Ramada Hotel and Suites
- May 12, 2011 @ 3:30 p.m. – Regular Board meeting - Wright Brother's Room.

CONSENT AGENDA

- 1. Approve Minutes of March 10, 2011** **Gwen Balk**  
*Recommendation:* Motion to approve the minutes of March 10, 2011 and authorize the Chair to sign.
- 2. Land Acquisition 3.02 Acres – Amendments to Purchase Agreement** **Brian Magoon**  
*Recommendation:* Motion to ratify Executive Director's execution of the First, Second, Third and Fourth Amendments to the 2/10/11 Purchase Agreement.
- 3. Willowbrook Park Leasing, LLC – Consent to Sublease on Parcel 63-2** **Gwen Balk**  
*Recommendation:* Motion to approve the Consent to Sublease on Parcel 63-2 and authorize Chair and Clerk to sign.
- 4. Two Delta Bravo, LLC – Consent to Sublease on Parcel 63-3** **Gwen Balk**  
*Recommendation:* Motion to approve the Consent to Sublease on Parcel 63-3 and authorize Chair and Clerk to sign.

5. **International Jet Aviation Services, Inc. (“I-Jet”) – Reapplication Under Minimum Standards** Scott Storie  
*Recommendation:* Motion to approve the reapplication from International Jet Aviation Services, Inc. and authorize Chair and Clerk to sign the associated 10-year Agreement Under Standards.
6. **Precision Aircraft & Engine Services, Inc. – First Amendments to two separate Agreements Under Standards** Scott Storie  
*Recommendation:* Motion to approve both First Amendments to Agreement Under Standards (“AUS”) and authorize Chair and Clerk to sign.
7. **Consent to Hangar Lease between JVB Aviation, LLC and TimBer, LLC** Scott Storie  
*Recommendation:* Motion to approve the Consent to Hangar Lease and authorize Chair and Clerk to sign.
8. **Ratification of First Quarter 2011 Expenditures** Roxana Hahn  
*Recommendation:* Motion to ratify First Quarter 2011 Expenditures in the amount of \$771,878.99.
9. **January 2011 Financial Reports** Roxana Hahn  
*Recommendation:* Advisory

**BUSINESS AGENDA**

10. **Approval of Consent Agenda** Pete Neukirch  
*Recommendation:* Approval of the Consent Agenda as amended passed unanimously (4-0) on a motion by Commissioner Bockenfeld and second by Commissioner Doubek.
11. **Items moved from Consent to Business Agenda** Pete Neukirch  
None
12. **Fuel and Operations Report for the month of March** Sean Settle  
*Recommendation:* Advisory
  - YTD Operations: Down 3.9% from 2010 at 62,754
  - YTD Fuel Totals: Up 13.2% from 2010 at 2,812,858
  - YTD Jet Fuel Totals: Up 14% from 2010 at 2,699,746
  - YTD Av Gas Totals: Down 3% from 2010 at 113,112
  - Monthly Operations: Down 3.4% from 2010 at 24,030
  - Monthly Jet Fuel Sales: Up 11.3% from 2010 at 945,292
  - Monthly Av Gas Sales: Down 0.6% from 2010 at 42,245
  - Monthly Market Share for AvGas and Jet Fuel Combined: DjC: 46.2%; TAC Air: 22.6%; Signature: 19.20%; X-Jet: 11.9%; Heliplex: 0.12%.
13. **Noise Report/ Roundtable Update** Todd Green  
*Recommendation:* Advisory

Mr. Green provided a summary of the noise statistics for the month of March 2011 and YTD totals. He advised that there were 526 total logged noise complaints with 30 households reporting the following:

- Complaints by Household (HH): HH #1 = 34%; HH #2 = 17%; HH #3 = 17%; HH #4 = 13%; HH #5 = 3%; and the remaining households consisted of 16% of the complaints.
- The top 5 households totaled 84% of all complaints.
- YTD 2011 there has been a total of 1,506 complaints from 50 households.

Commissioner Sharpe inquired as to why there was such an increase in noise complaints from February to March. Mr. Green explained that the numbers are actually a lot lower than we have seen in the past few years and so it is getting back to what it was 2 – 3 years ago. He also added that much of it was due to a couple of new noise complainers that are located in different regions, which account for over 50% of the complaints this year. Commissioner Neukirch asked Mr. Green why the North-East Zone is so out of proportion compared to the others.

Mr. Green stated that it is due to the two newer households that started heavily complaining this year and had never done so in the past.

Mr. Green went on to summarize the last Roundtable meeting which was held April 6, 2011 and that the main focus was the finalized Work Program. Mr. Green explained that the only difference for the finalized copy is that there were a few things re-worded and also added. A final copy was included on the Dias for the Board. Mr. Green concluded that at the next Roundtable Meeting the focus will be on updating the "Fly Quiet" program.

#### 14. Legislative Report

Robert Olslagers

*Recommendation:* Advisory

Mr. Olslagers reported that the Government averted a complete shutdown last week by passing a temporary bill that will again expire. The House voted on it and the Senate is expected to support the bill which will provide funding through the end of the current federal fiscal year (September 2010 – September 2011). Mr. Olslagers also reported that the Airport Improvement Program was left untouched with the exception of the following items: 1) a minor cutback of about 0.2%; and 2) even though the budget has been approved, the taxation authority to go with it has not. He hopes these issues will be resolved by the end of the current fiscal year.

On the Multi-Year-Reauthorization, Mr. Olslagers reported the Senate appointed conferees to the multi-year FAA reauthorization bill and also passed the House version of the bill after striking the language in the legislation and inserting the text of its own bill (S.223). Mr. Olslagers explained that for Centennial Airport the biggest difference may be a nod to the house side which is proposing a 10% match as opposed to a 5% match. Currently, Centennial Airport is operating on a 5% match. If such changes take place it has been anticipated and projected in the budget. In conclusion, Mr. Olslagers stated that the phase out of Stage I & II Aircraft, the loudest of aircraft, is still in effect.

#### Public Comment

Pete Neukirch

None.

#### Comments from Board Staff

Pete Neukirch

Mr. Olslagers announced that yesterday, April 13<sup>th</sup>, Centennial Airport hosted the 2011 Denver Interagency Continuity Exercise (DICE) event. The emergency exercise enables the Airport to have a plan in place in the event that the towers internal structure was damaged to such a point that people would need to be evacuated from the cab itself. During the exercise life size dummies attached to stretchers were successfully extricated from the top of the tower. Mr. Olslagers also mentioned that on the April 20<sup>th</sup> there will be a larger Airport exercise, National Medical Disaster System (NDMS) exercise in conjunction with the Veterans Administration, held at Centennial Airport that is part of a national exercise involving several helicopters. This event will be the largest of its kind in the nation.

In recent events, Mr. Olslagers wanted to comment on reports involving controllers from around the country falling asleep while on duty. He wanted to reassure everyone that at Centennial Airport there are always at least two controllers on duty at all times. He also stated that this is a much busier airport where there is steady traffic going in and out 24/7 opposed to the smaller airports that can go hours with no activity.

Commissioner Doubek was recently honored by the FAA for 50 years of accident free flying. Mr. Olslagers wanted to recognize and congratulate Commissioner Doubek on this honorary achievement. Commissioner Doubek commented that the award is fairly new, named the Wright Brothers Master Pilot Award. He also mentioned he has been flying for over 65 years and appreciates the acknowledgement.

Mr. Olslagers announced that one of Centennial Airports FBO's, Xjet, placed 3<sup>rd</sup> in the country in this year's AIN Customer Survey. Mr. Schymik of Xjet stated that it is exciting to get the recognition and that Xjet appreciates all the support from the Airport as well as everyone involved. Mr. Schymik also mentioned that three other FBO's at Centennial Airport made the top 40 this year, which says a lot about this Airport and the quality of service it produces. Mr. Olslagers congratulated Xjet and also pointed out that Denver jetCenter has won the first place award twice under Larry Ulrich, and that in 2006 TAC Air won the overall FBO chain award. This, he stated, shows what excellent, award winning FBO's are here at Centennial Airport.

Commissioner Neukirch introduced our past Chairman of the Board, Jim Dyer, who was present in the audience.

**Adjournment**

The meeting adjourned at 3:55 p.m.

Pete Neukirch

**Execution of Documents**

Gwen Balk

**Approved:**

  
Peter Neukirch, Chair Pro-Tem

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