



# VEHICLE REGISTRATION PROGRAM FOR BASED AIRCRAFT OWNERS

July 25, 2003

Vehicles may be registered and gate cards and decals may be purchased at the Airport Authority Office, 7800 South Peoria Street, Monday through Friday from 8:00 a.m. to 4:30 p.m. A minimum of one gate card and one decal is required for access to the Airport Ramp Area.

The aircraft owner applying for access must complete the attached registration form and meet the following requirements:

1. **AIRCRAFT OWNERSHIP:** You must own an aircraft based at Centennial and provide proof of ownership. If you do not own the aircraft, you must provide a letter of authorization from the aircraft owner.
2. **PROOF OF INSURANCE:** Provide a **CERTIFICATE OF INSURANCE** or **DECLARATIONS PAGE** (I.D. cards are *not* adequate) identifying each vehicle desiring access to the ramp. The required minimum insurance liability coverage is **\$100,000 combined single limit (CSL) for bodily injury and property damage** or a split limit policy with liability coverage of **at least \$100,000 each person, \$100,000 bodily injury each accident and \$100,000 property damage**. If your current auto policy is below these limits, we may also accept an umbrella policy of at least \$100,000 liability.
3. **VEHICLE RESTRICTIONS:** Vehicles exceeding 8 feet in height or 16 feet in length will not be registered. **UNLESS APPROVED BY AIRPORT OPERATIONS, BOATS, MOTOR HOMES AND TRAILERS ARE PROHIBITED ON THE AIRPORT RAMP AREAS.**
4. **FEES:** \$25.00 for each gate card, limited to 2 per aircraft owner. No charge for the first two vehicle decals, additional and replacement vehicle decals are \$2.00. The annual renewal fee is \$20.00 for the first two cards and \$5.00 for each additional card.

Only vehicles bearing a valid decal are authorized on the Airport Ramp Area. All unauthorized vehicles may be ticketed and towed at the owner's expense. Ramp access cards and decals are renewed annually.

Should you have any questions concerning vehicle registration, please contact Airport Operations at 303-790-0598.

# VEHICLE REGISTRATION PROGRAM FOR LICENSED COMMERCIAL OPERATORS

July 26, 2000

Vehicles may be registered and gate cards and decals may be purchased at the Airport Authority Office, 7800 South Peoria Street, Monday through Friday from 8:00 a.m. to 4:30 p.m. A minimum of one gate card and one decal is required for access to the Airport Ramp Area.

Commercial operators, FBO's, service operators and/or designated employees desiring ramp access must appear in person with a completed registration form and meet the following requirements:

1. **LICENSED COMMERCIAL OPERATOR STATUS:** You must be licensed under the Minimum Standards or have a license agreement with the Authority. If applicable, you must provide a listing of your employees whom you have approved to gain ramp access.
2. **CERTIFICATE OF INSURANCE:** A certificate of insurance must be provided, naming the Arapahoe County Public Airport Authority (7800 S. Peoria St., Englewood, CO 80112) as a certificate holder so that we will receive notices of insurance changes or termination. This certificate must list each vehicle desiring access to the ramp and the minimum insurance liability of **\$500, 000 COMBINED SINGLE LIMIT (CSL) FOR BODILY INJURY AND PROPERTY DAMAGE.** (Authorized employees must also comply with these insurance requirements.)
3. **VEHICLE RESTRICTIONS:** Vehicles exceeding 8 feet in height or 16 feet in length will not be registered. **UNLESS APPROVED BY AIRPORT OPERATIONS, BOATS, MOTOR HOMES AND TRAILERS ARE PROHIBITED ON THE AIRPORT RAMP AREAS.**
4. **FEES:** \$25.00 for each gate card, limited to 2 per aircraft owner. No charge for the first two vehicle decals, additional and replacement vehicle decals are \$2.00. The annual renewal fee is \$20.00 for the first two cards and \$5.00 for each additional card.

Only vehicles bearing a valid decal are authorized on the Airport Ramp Area. All unauthorized vehicles may be ticketed and towed at the owner's expense. Ramp access cards and decals are renewed annually.

Should you have any questions concerning vehicle registration, please contact Airport Operations at 303-790-0598.

## **CENTENNIAL AIRPORT'S VEHICLE SAFETY RULES**

In order to provide and maintain a safe and secure Airport Operations Area (AOA), the Airport Authority requires that at all times, vehicle operators adhere to these basic vehicle safety rules:

1. Vehicles may not exceed 20 miles per hour on the AOA.
2. Vehicles entering the AOA must be registered with the Airport Authority and display a silver and blue Airport decal on their rear window.
3. Persons may not loan their gate card(s) to another party, nor may they bring unauthorized vehicles onto the AOA.
4. Unless approved or escorted by Airport Operations, motor homes and trailers of any kind are not permitted on the AOA. In addition to posing a hazard to taxiing aircraft, trailers can cause access gates to close prematurely, possibly resulting in damage to your vehicle and trailer or the access gate itself.
5. Vehicles may *never* pass around an operating aircraft, except to the rear.
6. Vehicles may not follow a taxiing aircraft closer than 100 feet.
7. Vehicles must *always* yield to aircraft on the AOA. Also yield to pedestrians and emergency equipment.
8. Vehicles parked in non-hangared tied downs should be parked between the tie down cables parallel to other aircraft. Please do not park in other tenant's tie down spots or block access to someone else's aircraft. **DO NOT PARK WITHIN THE OBJECT FREE AREA.**
9. Vehicles are not permitted on the west ramp taxilane between A-1 and A-8 or the south ramp taxilane between C-1 and C-8, unless going directly to your aircraft. Please follow the painted vehicle access road.
10. All vehicle operators are required to comply with the directives of Airport Authority personnel. Please obey all traffic signs.

We appreciate your cooperation in following these rules while operating your vehicle on the AOA. Doing so contributes greatly to your safety and that of others. Should you have any questions, please contact Airport Operations at 303-790-0598.